

How To Complete the Registration Forms

The registration forms were sent **to one email address TWICE** to collect information and signatures of seasonal campers with **TWO Licensees OR ONE Licensee**.

1. The **Primary Licensee** must fill out the **1st email of the forms carefully before clicking FINISH**. Edits cannot be made after FINISH is clicked. The screenshot below shows a portion of the **License Application** as it appears in the 1st email. NOTE the **red lettering** within the **green highlighted box**-that explains that the Secondary Licensee **MUST sign** where required in the **2nd email of the forms**.

PRIMARY LICENSEE

First Name Last Name Phone # DOB
Residence/Address City State Zip
Primary Licensee Signature Date Date Signed Email
Emergency Contact Full Name Phone #

ANSWER THE QUESTION BELOW

IS THERE A SECONDARY LICENSEE?

If YES, complete Secondary Licensee fields. The Secondary Licensee MUST sign where required, in the 2nd email of the forms.

YES If YES, complete SECONDARY LICENSEE fields

NO If NO, complete NON-LICENSEE, VEHICLE PASSHOLDER* fields or SKIP

SECONDARY LICENSEE

First Name Last Name Phone # DOB
Secondary Licensee Signature

NON-LICENSEE, VEHICLE PASSHOLDER*

First Name Last Name Phone # DOB

2. Once the **Primary Licensee** fills out the registration forms and clicks **FINISH**, the registration forms are **automatically re-sent to the same email address**.
3. **OPEN THE 2nd email of the forms** and follow the colored and highlighted instructions shown (below) **based on how you answered** the **Secondary Licensee** question on the **License Application**.

22. Licensee(s) agrees to the Terms and Conditions of this Permit and License Agreement, and agrees to abide by all published rules and regulations within the property and the 2022 Seasonal License Handbook and within the registration forms terms and conditions incorporated therein and which are made a part hereof. Licensee(s) further acknowledges that any violation of the aforementioned rules, regulations, handbook or the like constitutes a default under this Permit and License Agreement and subject to termination of this Agreement.

If there IS NOT a Secondary Licensee-click the box to the LEFT then click FINISH.

If there IS a Secondary Licensee they MUST SIGN where required, in the 2nd email of the forms. Signature must match Secondary Licensee name on the License Application.

Primary Licensee Signature Site # Date Date Signed
Secondary Licensee Signature Site # Date Date Signed

2022 Seasonal Permit and License FINAL.pdf 2 of 2

IMPORTANT REMINDERS

- You **MUST** open the 2nd email and **COMPLETE** the registration forms.
- No Vehicle Passes will be prepared unless registration forms are **COMPLETED ACCORDING TO INSTRUCTIONS**; balances are **PAID IN FULL** and all **SUPPORTING DOCUMENTS RECEIVED**.