



FISH LAKE BEACH
camping resort

2022 Seasonal License Handbook

Welcome To **FISH LAKE BEACH**

This Handbook Contains Important about Your
Seasonal License at
Fish Lake Beach

Our History

In 1939 while Grandma Emilie was with 9-year-old Yvonne (our Mom) in Switzerland visiting relatives, Grandpa Al, a fisherman who loved going to Fish Lake, bought Fish Lake Beach without talking to her first! It was a rundown fishing camp with an old white house that didn't have electricity or indoor plumbing. A portion of what is now the registration office was a garage and the bathroom was a chicken coop! Al bought the original 40 acres by borrowing from his life insurance policy and his parents. The story we were told goes like this; when his wife Emilie returned from Switzerland, Al took her for a drive, and when she realized it wasn't just around the block, she looked at him and exclaimed: "*Don't tell me you bought that godforsaken Fish Lake Beach!*"

He had lots to explain to our fiery, red-headed Grandma!

There was no money and very little business. It was not an easy life, however, our grandparents met the challenge with hard work and sacrifice. The second generation (our parents), Yvonne, married Del, her college sweetheart. Yvonne was the planner and Del put her plans in motion. They had two daughters, Yvonne (YC) and Desiree, and she often referred to the campground as her "third child".

When Yvonne passed away in 2009, the third generation, YC, and Desiree stepped in to manage the resort with the help of the 4th generation, Christi, YC's daughter.

YC, Desiree and Christi continue in Yvonne's footsteps, dreaming up ideas to improve our campers experience, while Randy, YC's husband, puts their ideas in place.

On any given day, the fifth generation can be seen swimming in the lake, playing in the sand-piles and riding bikes through the campground just like the previous generations.

Our family has been blessed beyond measure to own and operate Fish Lake Beach for over 83 years.

That longevity is made possible by loyal seasonal campers that choose to make Fish Lake Beach their home away from home.

Have a wonderful season filled with happy memories.

YC, Randy, Desiree, Christi

FISH LAKE BEACH

REGISTRATION

Registration is the process Fish Lake Beach uses to collect Licensee(s) signatures and update the Licensee(s) and passholder information for the new seasons' site license. Registration occurs annually, prior to the start of the season. The **registration process** consists of **THREE PARTS**: the *completion of registration forms, sending supporting documentation and payment of the site license plus any outstanding balance.*

The **FIRST PART** of registration is **registration forms**. Fish Lake Beach uses DocuSign to create the new seasons site license in a way that is **legal, legible, digitally secure and cannot be altered.** Registration forms must be filled out using a ***laptop or desktop computer.*** **Registration forms consist of:**

- Permit and License Agreement
- 2022 Seasonal License Handbook
- License Application
- Golf Cart Permit***if pre-approved***
- COVID-19 Waiver
- Unmarried Children 25 or Under that Reside At The Licensee(s) Home

The **SECOND PART** of registration is **supporting documentation.** Send a copy of the supporting **documents** below to camping@fishlakebeach.com with the site number in the subject line. Each must be readable, in full and not folded or cut off.

1. **Insurance Policy** for the RV/unit
2. **Insurance Policy** for the Golf Cart (**if applicable)
3. **Unit Title*** (If Unit Title is on file don't send another copy*)
4. **Driver's License** of each individual on these forms:
 - License Application
 - Unmarried Children or Under 25 That Reside At The Licensee(s) Home
5. **Vehicle Registration** of the cars for each individual on these forms:
 - License Application
 - Unmarried Children 25 or Under That Reside At The Licensee(s) Home

The **THIRD PART** of registration is **payment.**

- License fees are **DUE IN FULL April 15th 2022.**
- A \$25.00 reduction is offered for **PAYMENT IN FULL** by **February 1st 2022.**
- **PAY IN FULL** by **April 15th 2022** to receive **10 FREE Guest Passes.**
- To request a statement with your outstanding balance send an email to camping@fishlakebeach.com
- Admission to the property will be restricted if Licensee(s) fails to pay in full by April 15th, 2022.

To Make Payments Prior To April 15th, 2022

- Mail checks or money orders to Fish Lake Beach 32223 N. US Hwy 12 Volo Illinois 60073, payable to Fish Lake Beach, with your site number in the memo.
- Make credit card payments by calling 847-546-2228. A 3% surcharge applies to credit card payments.
- A \$25.00 service fee applies to each returned check and/or credit or debit card decline.
- Do not communicate credit card information by voice mail or email.

The combined information on the **completed registration forms and supporting documentation is used to prepare Vehicle Passes.**

Licensee(s) that **don't have access to a laptop or desktop computer to use for registration MUST contact Fish Lake Beach prior to April 15th.**

Admission to Fish Lake Beach property **is restricted** until the registration process is complete.

To help the process go smoothly, please ***fill out the forms carefully and keep track of what you send.***

REGISTRATION (continued)

How The Registration Forms Work

- ONLY use a laptop or desktop computer. Do NOT use a cell phone.
- The forms are sent to one email address TWICE to allow Fish Lake Beach to collect information and signatures of seasonal campers that have TWO Licensees OR just ONE Licensee.
- Primary Licensee must fill out the 1st email of the forms-making sure they're filled out correctly before clicking FINISH. Edits cannot be made after FINISH is clicked.
- Once FINISH is clicked, the forms will go to the same email address to allow the Secondary Licensee to sign, where required.
- If THERE IS NOT Secondary Licensee, the Primary Licensee MUST STILL open the 2nd email of the registration forms to complete them.

Obtaining Your Vehicle Passes

- ALL of the following are required to obtain Vehicle Passes: Accurately completed registration forms, receipt of all supporting documentation and payment in full of all outstanding balances.
- An email notification will be sent to the address used for the Registration Forms with “*your passes are ready!*” in the subject line when passes are ready for pick up at the Registration Office or Gatehouse.
- Notifications are not sent until we are closer to the opening date in April 2022.
- We do NOT send passes of any kind via mail or any other carrier.

Additional Vehicle Passes

- To buy Additional Vehicle Passes send an email to camping@fishlakebeach.com with the quantity of passes needed and site number in the subject line.
- To obtain Additional Vehicle Pass(es) pay the invoice and provide a copy of the passholder's Driver's License sent to camping@fishlakebeach.com with the site number in the subject line.

Vehicle Pass Policies

- The Permit And License Agreement allows for one unit to occupy one site by one family.
- The Primary Licensee from that family **must be named on the unit title.**
- The Permit and License Agreement includes up to 2 Vehicle Passes for vehicles owned and driven by the Primary Licensee **AND** Vehicle Passes for the Licensee(s) Unmarried Children 25 Or Under That Reside At The Licensee(s) Home **AND** up to 2 Vehicle Passes for vehicles owned and driven by the Secondary Licensee.
- If there **IS A SECONDARY LICENSEE**, that individual must reside at the same address as the Primary Licensee.
- If there **IS NOT A SECONDARY LICENSEE**, the Primary Licensee **may** complete the **NON-LICENSEE, Vehicle Passholder*** fields for a single Vehicle Pass at no charge.
- Vehicle Pass(es) must be adhered to the drivers' side, interior windshield of registered vehicle(s) by May 1st 2022. Do not use tape.
- A Vehicle Pass admits all individuals in a vehicle. Passes are non-transferrable.
- Licensee(s) are responsible for the conduct of their guests and passholders.

ABOUT YOUR LICENSE

This information under this heading contains terms and conditions from the Permit and License Agreement along with expanded details to help the Licensee(s) understand the License.

1. **Occupancy.** The term of the Permit and License Agreement is April 15th 2022-October 15th 2022, *however, for health and safety reasons, occupancy cannot begin until the water is turned on.*
2. **Scope.** The Permit And License Agreement allows for one unit to occupy one site by one family. The Primary Licensee from that family must be named on the unit title. The License includes up to 2 Vehicle Passes for vehicles owned and driven by the Primary Licensee as well as Vehicle Passes for the Licensee(s) Unmarried Children 25 Or Under That Reside At The Licensee(s) Home. If there is a Secondary Licensee, that individual must reside at the same address as the Primary Licensee and sign the License registration forms where required. The License allows for up to 2 Vehicle Passes for vehicles owned and driven by the Secondary Licensee. If there IS NOT a Secondary Licensee, the Primary Licensee may apply for a Non-Licensee Vehicle Pass at no charge.
3. **Unit Title.** A copy of the original unit title must be on file with Fish Lake Beach. If the Primary Licensee is not named on the unit title that individual must apply for a Title Change and provide a copy of the receipt for the Title Change to Fish Lake Beach until a copy of the updated title arrives. If the unit title is held by the bank or lender, a copy of the application to obtain the unit title is required.
4. **Unit.** A unit is defined as a Park Model or RV; such as a Travel Trailer or Motorhome. Only Park Models bought or sold through Fish Lake Trailer Sales may occupy seasonal sites. RV's must be under 12 years old.
5. **Insurance.** Fish Lake Beach assumes no responsibility for loss or damage to the Licensee(s) unit, shed or property. Licensee(s) must provide proof insurance for the unit, deck and shed at the licensed site.
6. **Early Termination By Licensee(s).** The Early Termination fee applies to Licensees that choose to terminate their license and remove their unit off the site between April 15th-October 15th. Once the actual date of departure is firm, the departing Licensee will receive a refund based on pro-rated fees for the remaining season minus the \$800.00 Early Termination Fee. If the Licensees unit is approved to sell on site, the Early Termination fee does not apply.
7. **Termination By Licensor.** Licensor reserves the right to terminate the License at any time.
8. **Unit Move or Storage.** The Licensee(s) is responsible for fees related to removing, relocation or storage of their unit. Fish Lake Beach is not responsible for any damages or loss of property as a result of a move.
9. **Unit Replacement.** Licensor must pre-approve the unit to replace the original registered unit.
 - Pre-approval consists of a unit evaluation by Fish Lake Trailer Sales.
 - The limitations for unit size and dimensions vary from site-to-site.
 - The replacement unit cannot diminish the size of the parking area of the licensed site.
 - If the incoming unit is approved, a copy of the unit title and insurance must be provided to Fish Lake Beach and an addendum of the current registration needs to be completed by the Licensee(s).
10. **Electric.** Licensee(s) must keep their electric meter accessible and unobstructed.
 - Sites that are **NOT in the M section** utilize electric meters **owned by Fish Lake Beach**.
 - The meters are read **mid-June, mid-August** and **after October 15th**.
 - Bills are emailed, payment due net 30. Electric service is subject to shut off for late payment.
 - Licensor bears no liability for damages or loss from electric service shut off due to late payment or any electric service disruption or outage.
 - Sites in the **M section** utilize electric meters owned, read and billed by ComEd and are subject to ComEd terms and conditions.
11. **Utilities.** Licensee(s) may not manipulate or alter the electric, water or sewer of the licensed site. If the Licensee(s) are experiencing problems with any utility, the problem must be reported to Fish Lake Beach for evaluation first. Other parties may not evaluate and fix or attempt to fix Fish Lake Beach utilities.
12. **Winter Storage.** Winter Storage of the **unit on the licensed site** plus 1 car and 1 boat, 14 feet long or less, is included with full payment of the site license.
 - The Winter Storage term runs October 16th- April 1st.
 - Licensee(s) may rent additional Winter Storage spaces within the campground for boats larger than 14 ft. or campers up to 32 ft. length. The cost will be 50% off the published Winter Storage rate.

ABOUT YOUR LICENSE (continued)

13. **Renewal.** The License renews automatically, unless Licensor or Licensee(s) terminate the agreement. A \$500.00 deposit is due September 15th 2022 to secure the licensed site for the subsequent season. If the deposit is not received by October 1st the licensed site will be considered available.
14. **Non-Renewal.** Licensee(s) must notify Licensor of Non-Renewal, before January 7th 2022 or forfeit their deposit and licensed site. Non-Renewing Licensee(s) may not remove landscape, hardscape or structures from the site. Any structures left on the licensed site after November 1st become the property of Licensor.
- a. **Non-Renewing Licensee(s) with an RV** must remove unit from licensed site and relocate to spot, designated by Licensor, for Winter Storage October 16th - April 1st of 2023, at no charge. If the Licensee(s) fail to remove and relocate the unit for storage, Fish Lake Beach will remove and relocate the unit. The unit must be removed from Fish Lake Beach property by April 1st 2023 or pay \$20.00 per day storage. Winter Storage will be forfeited if there is an outstanding balance at the end of the season.
- b. **Non-Renewing Licensee(s) with a Park Model**, must continue to pay the site license fees until the sale of the Park Model is complete. Once complete, any pro-rated refund due to the Licensee(s) will be calculated based upon the occupancy date of the incoming Licensee(s).
15. **Unit Sale.** If the Licensee(s) wants to sell their unit and have it remain on Fish Lake Beach property, they may only sell it through Fish Lake Trailer Sales. Additional Unit Sale Terms include:
- Fish Lake Trailer Sales will evaluate the unit to determine if it may remain on Fish Lake Beach property based upon Fish Lake Beach standards for condition and age. RV's must be under 12 years old. The \$200.00 evaluation fee is eliminated.
 - If the **unit is approved for sale** on Fish Lake Beach property, Fish Lake Trailer Sales, acting as an agent for the Seller, will establish a Consignment Bill of Sale and will be paid 10% of the units' selling price as commission. The commission is capped at \$3,000.00. The selling price is established by the seller. It must be reasonable-within current market value.
 - If the **unit is not approved for sale** on Fish Lake Beach property, the Licensee(s) must pay Licensor for the removal of the unit and Winter Storage fees, if those services are needed.
 - Outstanding balances must be paid prior to unit evaluation by Fish Lake Trailer Sales.
 - Prospective buyers must pay for and pass a background check as a pre-requisite of unit sale and Fish Lake Beach Site License. The background check fee is \$37.50, per Licensee.
 - Approved buyers must complete the Registration process.
 - "For Sale" or "Open House" signs cannot be displayed in the unit or at the site.
 - Private Sales are prohibited. Licensee(s) that conduct Private Sales will be in violation of the Fish Lake Beach Permit and License Agreement. The violation will result in the demand for immediate removal of the unit from Fish Lake Beach property, at the Licensee(s) expense. *Admission to Fish Lake Beach will be restricted until all outstanding balances are paid in full and a paid receipt for the removal and tow of the unit is produced to Fish Lake Beach by the Licensee(s).*
13. **Unpaid Balances.** Licensor may remove the Licensee(s) unit from site for unpaid balances.
- Licensee(s) acknowledge and consent to removal at Licensee(s) expense.
 - If the services of a collection agency or attorney are required to facilitate payment of the outstanding balance due Licensor, the Licensee(s) will be responsible for those expenses incurred by Licensor.
14. **Use Of Fish Lake Beach Address And Licensed Site.**
- The use of the Fish Lake Beach address may not be used for a State ID or Driver's License.
 - The use of Fish Lake Beach address may not be used as a business or home address.
 - The use of Fish Lake Beach address may not be used to enroll children in area public schools.
 - Solicitation of business or conducting private business on Fish Lake Beach property is prohibited.
 - Subletting the unit or site is prohibited.
15. **Site Maintenance.** Licensee(s) must keep the licensed site neat, uncluttered and maintained, including the unit exterior and, if present, deck, shed and Patio-Mate/screen room.
- The site must be raked up by May 1st.
 - Power washing the unit exterior and deck is recommended every season.
 - If raking, mowing, power washing or landscaping services are needed send an inquiry to camping@fishlakebeach.com. A list of available service providers will be sent as a reply email.
 - If grass and/or weeds are overgrown, Fish Lake Beach will mow and charge the Licensee(s).

LICENSED SITE USE AND LIMITATIONS

1. **Limits.** Permanent structures may not be added to the unit, including permanent roofs on decks.
 - The site license allows for 1 camping unit per site.
 - Tents and/or additional camping units are not permitted.
 - Units must have marine toilets and holding tanks.
 - Unit may not have an unsafe deck, stairs or animal damage.
 - Washers or dryers are prohibited.
2. **Unightly Structures** including sheds, decks, Patio-Mate/Screen Rooms and units may not stay on the site.
 - Fish Lake Beach reserves the right to demand the removal of unsightly or neglected structures from the licensed site as a condition of the Permit and License Agreement.
 - The license may be terminated at any time during if the Licensee(s) fails to maintain their unit, the licensed site and structures placed on it by the Licensee(s).
3. **Hoarding.** Any seasonal site that shows visible evidence of hoarding, defined as excessive accumulation of items, regardless of value, on the deck, at the site or parking area will get **one warning** to remove the excessive accumulation. Fish Lake Beach will not renew the site license for the following season if the Licensee(s) fail to comply with the terms and deadline of the warning.
4. **Storage sheds** must be pre-approved for location on the Licensee(s) site prior to installation.
 - Maximum size 36 sq. ft. maximum size.
 - Neutral colors only.
5. **Decks** must be pre-approved prior to construction.
 - Deck size limitations for each site varies.
 - The size of deck cannot diminish the parking area at site.
 - Paint or stain color has to be pre-approved by Fish Lake Beach.
 - A permit from the Village of Volo is required.
6. **Unit exterior.** All exterior modifications of the unit appearance, including re-siding and painting, must be approved by Fish Lake Beach.
7. **Permanent** roofs, awnings, and screen rooms are not permitted and cannot be added to existing decks.
8. **Trees** may not be cut, nailed, climbed. Lights, clotheslines, bug lights, swings, hammocks or ropes attached.
9. **Fences.** (*decorative and/or barrier*) must be pre-approved prior to installation or construction. The use of cement blocks, boulders, rocks, wire, tires or otherwise as a barrier or fence is prohibited. Dog runs or kennels must be pre-approved.
10. **Fire Extinguishers.** All units must have a working fire extinguisher (Class B or C) and cylinder tag.
11. **Satellite dishes** must be pre-approved.
 - Satellite dishes may not be attached to trees, installed within 5ft. of road or encroach on neighboring sites.
 - Trees may not be cut or removed to enable service.
12. **Wood Storage.** Maximum storage size 3ft. x 4ft. Piles must be 6 inches off the ground, neatly stacked.
13. **LP gas tanks** must be turned off prior to closing the unit for winter.
14. **Water.** Shut off the outside water spigot at the site if the unit will not occupied for 24 hours or more.
15. **Deliveries, Packages, Mail.**
 - Licensee(s) MAY NOT use the Fish Lake Beach address for packages or mail delivery.
 - Packages and mail will be returned to sender, deliveries will not be accepted.
 - Mail Drop Shop in Fox Lake offers package and mail service.
16. **Campfires** must be kept under 3ft. high and 6ft. away from LP gas tanks. Burning pallets, construction debris and plywood is prohibited.

LICENSED SITE USE AND LIMITATIONS (continued)

17. **Garbage** must be bagged and disposed of in green dumpsters.
- Fish Lake Beach collects bagged leaves and yard waste put at the curb or next to green dumpsters.
 - Burning leaves on asphalt or when water is off is prohibited.
 - Garbage, construction waste, yard waste or recyclables may not be brought to Fish Lake Beach for disposal. Violators will be evicted without refund.
 - Paper, cardboard, glass, and plastic must be disposed of in the recycling dumpster next to the pavilion.
18. **Large Item Disposal and Construction Waste Disposal.** Large item disposal and construction waste disposal is **not included** in the site license fees.
- To request Large Item disposal OR **construction type waste** disposal call 847-546-2228 or email camping@fishlakebeach.com. to get an estimate for disposal fees.
 - Examples of Large Items and Construction Waste includes but is not limited to: appliances, decking, fencing, rolls of carpeting and flooring, refrigerators, air conditioners, water heaters, sinks, furniture, electronics, cabinets, shelving, siding, carpeting and shingles.
 - None of the above **may not be disposed in or at the dumpsters**
 - All disposal fees vary according to the size, dimensions and type of item or waste.
 - Disposal of Large Items and construction type waste must be pre-paid.
 - Electronics **can be disposed of free** at the recycling center located at Grant Township 26535 Molitor Road, Ingleside.
 - Anyone observed violating these rules will be fined \$200.00.
19. **Holding Tank And Septic Systems.** Licensee(s), their guests and passholders should use biodegradable RV toilet paper to avoid damage to the holding tank of their unit **and** Fish Lake Beach septic systems and pumps.
- Wipes labeled 'flushable' cannot be processed by **any RV toilet or park model toilet or our septic system**. They may go down into the tank but they are not processed.
 - The use of wipes labeled 'flushable' have caused sewage back-ups on the property, sewage backups into the units of seasonal campers and destroyed Fish Lake Beach septic pumps.
 - While there is no way for us to demand or monitor the use of RV toilet paper or the disposal of wipes labeled as 'flushable' we urge cooperation by all.
 - Please ask everyone that uses your toilet to dispose of all wipes in a trash container.
20. **Electric Use During Heat Waves.** Licensee(s) should help avoid power outages at **their site and section** by keeping their air conditioning units cleaned and maintained and following these tips during heat waves:
- Reduce overall electric consumption; shut off everything possible.
 - Use only one air conditioner.

ADMISSION TO THE CAMPGROUND

- The ability to accommodate seasonal campers with early admittance **is always outside of our control and weather dependent.**
- We anticipate early admittance for season 2022 will be April 1st.
- Overnight **occupancy before the water is turned on OR after October 15th is prohibited.**
- Admittance after October 17th is prohibited.
- Licensee(s) and passholders that order goods or services must meet the vendor at the (gatehouse). This includes food or grocery deliveries, landscapers, contractors and other service providers.
- Meeting vendors at the interior gate will prevent unauthorized admission to the property and avoid problems for vendors, gatehouse attendants and Fish Lake Beach security staff.

INTERIOR GATES

- Gate access cards to open the interior gate are available at the Registration Office for a \$25.00 refundable deposit
- Gate access cards are activated when Fish Lake Beach opens and deactivated October 20th.
- Gate access cards are reusable every season.
- To maintain security, report lost or damaged gate access cards immediately.
- Any individual that causes damage to the gates or gate system will be reported to Lake County Sheriff, fined \$700.00 by Fish Lake Beach and evicted without refund.
- The gatehouse area is video monitored 24 hours a day, 7 days a week.
- Gatehouse attendant(s) are on duty intermittently through the season.

REPLACEMENT VEHICLE PASSES, KEYCARDS, GUEST PASSES

- Lost or misplaced Vehicle Passes may be replaced for \$75.00, pending verification of passholder Driver's License and/or Car Registration on file.
- If the cause for a Vehicle Pass replacement pass is due to windshield damage the Vehicle Pass will be replaced at no charge if the passholder provides a receipt for windshield repair/replacement.
- If the cause for a replacement Vehicle Pass is due to changing from the original vehicle, there is no replacement fee. A copy of the new vehicle registration is required.
- Lost or misplaced Key Cards are \$25.00 refundable deposit to replace. Original will be deactivated.
- Lost or misplaced Guest Passes will not be replaced.

GUEST ADMISSION & POLICIES, AND GUEST PASSES

- 1) **Responsibility.** Licensee(s) are responsible for the conduct of their guests and passholders.
 - Guests include family members of Licensee(s), Licensee(s) adult children and friends.
 - Guests or passholders that violate Fish Lake Beach rules or disturb the peace may be evicted.
 - Licensee(s) are responsible for their guests and passholders destruction of Fish Lake Beach property, or property of others, and therefore liable for the cost of repairs or replacement resulting from the destruction.
- 2) **Guest Hours.** Guests may be admitted with a **Guest Pass** or **payment of daily admission 8am-9pm***. Guest visits under 30 minutes will be given a refund. No Guest admittance after 9pm.
- 3) **Guest Passes.**
 - A Guest Pass is valid for one-time use to admit all occupants in 1 vehicle 8am-9pm.
 - Guest Passes are **not valid** on these dates: Friday May 27th - Monday May 30th; Friday July 1st - Tuesday July 5th; Friday September 2nd - Monday September 5th, Friday September 16th - Sunday September 18th, Friday September 23rd - Sunday September 25th.
 - Guests are admitted free Sunday-Thursday 5pm-9pm, mid-April through October 15th except the holiday weekend dates above.

GOLF CARTS/BICYCLES/MOTORIZED PERSONAL VEHICLES

For the safety of all at Fish Lake Beach: Anyone that observes fast driving, reckless driving or underaged driving may anonymously inform Fish Lake Beach staff by calling 847-546-2228 with the site number and issue. Please refrain from using Facebook posts, private messaging or texting our staff for the purpose of reporting fast, reckless or underaged driving.

GOLF CARTS

Golf Cart Permits are only allowed for Licensee(s) that have disabilities, qualified by a state issued disability placard or disability license plate.

- Golf Cart Permit holders approved prior to 2022 will have a Golf Cart Permit form to sign as part of the DocuSign registration forms.***
- Golf Cart Permit holders must provide a copy of the Golf Cart insurance and pay the \$50.00 Golf Cart Permit fee.
- Golf Cart Permits will not be prepared without a signed Golf Cart Permit, payment of the permit fee and a copy of the Golf Cart Insurance.
- The Golf Cart Permit contains detailed rules for use.
- To preview the Golf Cart Permit, send an email to camping@fishlakebeach.com
- Licensee(s) that qualify for a Golf Cart Permit must provide a copy of their state issued proof of disability placard or disability license plate to obtain a Golf Cart Permit.

BICYCLES

Individuals riding Bicycles must obey stop signs and speed limits. No riding after dusk or reckless riding.

MOTORIZED PERSONAL VEHICLES

Motorized Personal Vehicles must be driven with caution. Drivers must obey stop signs and speed limits. No riding after dusk or reckless riding.

- This list of Motorized Personal Vehicles are **PROHIBITED**: ATVS/UTVS, NEVS, Go Karts, mini-bikes, Segways, hoverboards, utility vehicles, slingshot trikes, dune buggies.
- The list of Motorized Personal Vehicles below **ARE PERMITTED WITH CONDITIONS**:
 - Personal Mobility Vehicles used by persons with disabilities.
 - Ride-on, battery powered vehicles for small children with parent supervision-off of high traffic areas.
 - Motorized bicycles and scooters with seats, for use **by persons with Driver's License**.

CODE OF CONDUCT

1. **Respect Your Neighbors.** Licensee(s), their guests and passholders may not trespass on other campsites, park anywhere that is not their site-without permission, violate Quiet Hours, or disturb the peace with loud talking, TV and music or loud-inappropriate language.
2. **Quiet Hours.** Licensee(s), their guests and passholders must comply with Quiet Hours. Noisy activities such as mowing, weed whacking, leaf blowing, wood splitting, construction, karaoke, loud music or TV are **prohibited during the Quiet Hours**, shown below:
 - Sunday-Thursday 10pm-9am
 - Friday 11pm-Saturday 8am
 - Saturday 11pm-Sunday 9am
3. **Supervision.** Children and young adults may be on Fish Lake Beach property **with Licensee(s) supervision**. Occupancy of the seasonal site by children and young adults **without supervision of the Licensee(s) is prohibited**.
4. **Curfew.** Individuals under 21 must abide by curfew: Sunday-Thursday at 10:00pm; Friday and Saturday at 11:00pm or 15 minutes following a Fish Lake Beach event. Fish Lake Beach may impose other curfews.
5. **Trespassing** on storage and maintenance areas, garages, barns, and animal pastures is prohibited.
6. **Fireworks** are prohibited.
7. **Firearms** of any kind are prohibited on Fish Lake Beach property.
8. **Alcohol.** Overuse of alcohol by Licensee(s), their guests, or passholders that results in misconduct of any kind will not be tolerated.
9. **Driving.** Anyone driving in the campground must obey speed limits and stop signs. Obstructing roads, driving excessively on weekends or holidays are all prohibited.

FACILITIES AND SERVICES

CONCESSIONS AND REGISTRATION OFFICE

- Fish Lake Beach Registration Office and Concessions is located across from the beach, open 7 days a week during the season. The hours vary during the season.
- Office staff can help you rent a boat, buy ice, firewood, inflatables, souvenirs, ice cream, snacks and incidentals or help with site needs and billing.
- Printed Weekly Newsletters are available in the Registration Office and Gatehouse every Friday.

GRAVEL, DIRT, AND TREES

- To request a load of dirt or gravel for your site call 847-546-2228.
- Fish Lake Beach staff will create a work order for our maintenance staff to schedule delivery. Pre-payment is required.
- For concerns about a tree or branch, call or visit the Registration Office with a description and location to help our maintenance staff.
- A work order will be created and prioritized.
- Non-emergency tree trimming is done in the fall and spring when Fish Lake Beach is closed.

BATHHOUSES

- Four Bathhouse facilities are within the Fish Lake Beach property.
- Each Bathhouse has toilets, sinks and showers and is open 24 hours during the season.
- Bathhouses are located at the Hill, Pavilion, Registration Office and GaGa ball pit.
- Call 847-546-2228 if any Bathhouse maintenance is required.

PROPANE

- [Hicks Gas](#) and [Suburban Propane](#) provide propane tank rental and refill services to Fish Lake Beach seasonal campers. Each of company has their own policies pertaining to the rental, refill, service and payment.
- Contact Hicks Gas (815) 338-1296 or Suburban Propane (847) 546-8621 for LP service for your site.
- If your name, address or phone number change, or, if you **sell your trailer** or **move to a new site at Fish Lake Beach** inform your propane provider directly and in a timely manner. If you fail to communicate such changes with your propane provider, we've learned from other campers, problems can result, including the removal of the rented tank from your site by the propane provider.
- Fish Lake Beach does not rent propane tanks.

COIN OPERATED LAUNDRY

Laundry facilities are located next to the Bathhouse on the Hill and Pavilion. The cost per load to wash is \$1.75 and \$1.50 per load to dry. Quarters are available at the Registration Office.

INTERNET AND TV

High-speed internet and TV services are available for Licensee(s) to purchase through Comcast.

- Comcast lines are installed underground at all seasonal sites.
- Comcast services are not included in seasonal license fees.
- Contact our Comcast representatives, Dale Betts or Nicole Duarte, to learn more.
- Dale's contact information: 847-366-3646 or email dale_betts@cable.comcast.com.
- Nicole's contact information: 312-599-2020 nicole_duarte@comcast.com
- Sign up for eco-billing or pay your Comcast bill online.

FACILITIES AND SERVICES (continued)

FISH LAKE BEACH DOG PARK

- The Fish Lake Beach Dog Park offers campers and their dogs a place for off-leash exercise and socialization.
- For the enjoyment, health, and safety the rules shown to the right are posted at the dog park and apply to all that use the park.
- The dog park is free for Fish Lake Beach seasonal and overnight campers only and NOT open to the public.

PETS

- Pets are the sole responsibility of their owners.
- Dogs must be contained or controlled on a leash and picked up after.
- Dogs are not allowed on the beach or roped off swimming area.
- Dogs that show aggression are prohibited.
- More than 2 dogs per site requires management approval.
- Dogs must be current with vaccinations.
- Loud or incessant barking will not be tolerated. Report incessant barking by calling 847-546-2228.
- Roaming pets are vulnerable and pose a threat to others and their pets.
- Anyone that observes dogs or cats roaming the property should call 847-546-2228 to allow our staff to help reunite owner and pet.
- The use of doggy or kitty doors that allow pets to come and go at will are prohibited.
- Repeated reports of the same dog or cat missing or roaming the property may result in non-renewal of the site license.

Dog Park Rules

- Fish Lake Beach Dog Park is for campers and their dogs only.
- A signed waiver is required to use the park.
- Dog owners are responsible for injuries or damage caused by their dogs.
- Dog owners must pick up and dispose of dog waste.
- Dog owners must not leave dogs unattended.
- Dog owners must exit the dog park immediately if their dog shows aggression.
- Anyone 13 or under must be accompanied by an adult or parent.
- Dogs must be off-leash while in the park.
- Dogs must wear a collar with ID tag. Pinch and choke collars prohibited.
- Dogs must be vaccinated and healthy to use the park.
- Dogs in heat are prohibited from using the park.
- Puppies must be 5+ mos. old to use the park.
- Smoking, food & drinks prohibited, except water.
- Violators of these rules are subject to suspension of dog park privileges.

FISH LAKE TRAILER SALES

- **Hours.** Fish Lake Trailer Sales is open March 1st through October 31st, the hours vary. They're located at the route 12 entrance of Fish Lake Beach. Phone number 847-546-4777.
- **LP Gas.** Fish Lake Trailer Sales offers LP gas refill service for **portable tanks**. Drop your tank off Monday through Saturday, between 9am and 3pm. Payment due at pick up.

SWIMMING

- Fish Lake Beach lifeguards are responsible for enforcing safety rules and responding to emergencies.
- Parents or guardians must supervise their children under 12 years old while swimming in the pool or the lake.
- Music devices may be used inside the fenced pool area with headphones. Music devices and speakers are permitted by the picnic tables at a *moderate volume*.
- Swimmers *may not* wear cut-off jeans in the pool.
- Swimmers may wear fabric shirts in the pool.
- Personal drink containers and coolers are not allowed inside the fenced pool area. Food and beverage in the pool area are prohibited. Bottled water is allowed in the pool area.
- Children that are not potty trained must wear snug fitting swim diapers in the kiddie pool, large pool and roped off swimming area of Fish Lake.
- Diving or cannonball jumping is prohibited.
- Children are not allowed on the pool deck during adult only swim.
- Children are not allowed on the hot tub deck, except Kids night.
- The hot tub and pool are closed daily from 5pm-6pm for maintenance.
- Swimming is permitted in the roped off area of Fish Lake during post hours.
- All swimming is “at your own risk”.
- Compliance with posted pool, lake, beach, and hot tub rules is mandatory.
- Alcohol consumption in the pool area will result in eviction, without refund.
- Swimming is prohibited when thunder is heard or lightning is seen. After a 30-minutes, swimming may resume at the lifeguards discretion.
- Admittance to the pool or lake will be refused to anyone exhibiting erratic behavior, suspected of intoxication, has the appearance of being ill or has an open or bandaged wound.

Pool Hours

9am-11am Monday through Friday: Adults only swim

11am-8pm DAILY: Family swim

5pm-6pm CLOSED DAILY for maintenance

8pm-10pm Sunday through Thursday: Adults only swim

POOL HOURS ARE SUBJECT TO CHANGE

FISHING

- Fishing is permitted from piers, rowboats and the shoreline between markers, sunrise to sunset.
- Fishing in the pond, channels along K & L sites and in the roped off swimming area of the lake is prohibited.
- Licensee(s), their guests and passholders may at no charge, however, the Illinois Department of Natural Resources requires a Illinois Fishing License for individuals over 15 years old.
- Fish Lake is “catch and release” until mid-June when the spawn is over.
- The limits below apply once Fish Lake is "catch and keep":

3 bass per day under 14”	5 yellow perch per day	Unlimited carp (bring office for proper disposal)
5 bluegill per day	5 catfish per day	
5 crappie per day	5 northern pike per day	

BOAT AND WATERCRAFT USE

- Boating hours are sunrise to sunset.
- Life jackets must be worn by all occupants of the boat/watercraft.
- Swimming from boat/watercraft is prohibited.
- Camp Duncan (on Fish Lake) uses a audible warning system to alert boaters of "potential lightening"; 3 short beeps means *boaters must get off the lake immediately*; 1 long beep means *it is safe to resume boating*.
- All watercraft must stay 500 feet from the Camp Duncan shoreline.
- Boat/watercraft *occupants* under 13 must be supervised by a parent/guardian.
- Boat/watercraft cannot be tied to Fish Lake Beach piers.
- Boaters may not disembark on land surrounding the lake.
- Alcohol is prohibited while boating. Individuals suspected of intoxication will be denied lake access.
- Boat/watercraft may not enter the roped off swimming area or channels along the K & L sites.
- Boaters must obey Fish Lake Beach lifeguards and posted rules.
- Unsafe activity while boating will result in the loss of lake privileges for that day. A 2nd incident will result in the loss of privileges for the season.
- Licensee(s) assume the risk of operation of their boat/watercraft.
- Licensee(s) assume responsibility for the occupants of their boat/watercraft.
- Electric trolling motors are permitted on your boat or our rental rowboats. Gas motors are prohibited.
- All boating is ‘at your own risk’
- “Lily pads” and floating pads are prohibited in the lake and lake swimming area.

FISH LAKE BEACH BOAT RENTAL

- Kayaks, peddle boats, canoes, stand up paddleboards and rowboats may be rented for use on Fish Lake by going to the Registration Office. Boat rentals include life jacket loaners.
- Payment, a photo ID and a signed Boat Rental Waiver are required. Renter must be 18+.

LICENSEES BOATS FOR USE ON FISH LAKE

- Licensee(s) boats for use on Fish Lake may be stored at the licensed site April 15th-October 15th within these limits: 1 rowboat or canoe; or 2 kayaks.
- Boat Storage Permits are required to store boats up to 14ft. in the boat launch area April 15th-October 15th.
- Boat Storage Permit stickers are \$25.00. The fee is not pro-ratable.
- Boats left in the area without Boat Storage Permit stickers will be fined \$50.00.
- Boats stored in the boat launch area must be removed by October 15th.
- Launch permitted at boat launch area only.
- Private paddleboats are permitted at lakefront sites with management approval.
- Private piers are prohibited.

COMMUNICATION

- 1) The Primary Licensee **must keep the following contact information current with Fish Lake Beach:**
 - Email Address
 - Residential Address
 - Phone Number
 - Emergency Contact Name and Phone Number
 - If any contact information changes, the Licensee(s) must inform Fish Lake Beach **by email using camping@fishlakebeach.com**.
 - We use email for nearly all outbound and inbound communication and correspondence between the Licensee(s) and Licensor (Fish Lake Beach) such as such as Newsletters, Billing, Supporting Documentation relative to Registration, Registration Forms etc.
 - Add camping@fishlakebeach.com to your contacts list to ensure email deliveries from Fish Lake Beach.
 - We do not print and send information through the US Postal Service or other delivery services including important information. Exceptions apply to legal documents that are being served.
 - Keeping an updated email address is essential to your site license.

- 2) To keep Licensee(s) well informed we use emails and Newsletters throughout the calendar year.
 - The Weekly Newsletter, the *Fish-Tastic News*, contains information that is relevant **during the season**.
 - The Weekly Newsletter is NOT emailed, it is made available in printed form at the Registration Office; the digital version of the Weekly Newsletter is published on the following-
 - CampersApp-under the News module
 - Fish Lake Beach Camping Resort page on Facebook
 - Fish Lake Beach website-on the Activities page
 - Fish Lake Beach Seasonal Campers group page on Facebook (must be a member)
 - Non-Weekly Newsletters and emails are sent to Licensee(s) every 6-8 weeks and as needed. They are also published on our website, www.fishlakebeach.com on the News page.

- 3) We have an open communication policy and welcome questions, feedback, and suggestions. For **NON-EMERGENCY** matters contact Fish Lake Beach during business hours at 847-546-2228 or email camping@fishlakebeach.com.

- 4) If you have a **MEDICAL EMERGENCY Call 911, then Call 847-987-2228** for additional assistance if needed.

- 5) If you have an **EMERGENCY** that requires **IMMEDIATE ASSISTANCE Call 847-987-2228**.

- 6) **CampersApp** is our smartphone app.
 - It contains information, such as the Activity Schedule, Nearby Services and Alerts about weather, utilities, facilities, lost pets, promotions and activities.
 - We encourage seasonal campers to use CampersApp. It is downloadable from GooglePlay for Android phones and iTunes for iPhones.
 - The login is: fishlakebeach

- 7) Printed copies of this Handbook are available at the Registration Office.



START OF SEASON

- 1) We understand that seasonal campers are eager to check on their site and possibly begin site clean-up in the spring before mid-April, however, driving in the campground with snow, ice, or wet grounds may cause accidents and/or property damage.
 - The ability to accommodate seasonal campers with early admittance **is weather dependent.**
 - We anticipate early admittance for season 2022 will be April 1st.
 - The official early admittance date will be published on CampersApp, Facebook, Seasonal Facebook Group and a mass email to all seasonal campers.
 - During this limited admittance period, **the water will be off, however, electric service will be available.**
 - Overnight stays and campfires are **prohibited until the water is on.**
- 2) **Water Turn On Date.** Fish Lake Beach water wells and lines must be chlorinated before they are turned on. For the chlorination process to occur, air temperatures must be above freezing for the entire week of chlorination and treatment. The official water turn on date in April will be published on CampersApp, Facebook, Seasonal Facebook Group page and a mass email to all seasonal campers.

END OF SEASON

1. Fish Lake Beach is open until Sunday, **October 16th 2022.**
2. Water Turn Off Date: **Water will be turned off the morning of Monday, October 17th 2022.**
 - Overnight stays, fishing, boating and campfires are **prohibited starting Monday, October 17th 2022.**
 - Patio-Mate tops and side panels must be removed and stored.
 - Any items that can blow around and/or cause damage must be secured or stored in the unit or shed.
 - Remove or store valuables such as tools, bikes, ladders, power washers, grills, fishing gear, electronics.
 - Shut off the LP gas.
 - Unplug items that use electric.
 - Remove and drain outside water hose, let dry and store inside the unit or shed.
 - Turn off the outside water spigot.
 - Cleaning up your site and preparing your unit for the off season must be completed by October 17th at 4pm.
 - Admittance after October 17th at 4pm is prohibited.
- 3) Fish Lake Beach property gates are as follows: the interior entry gate at the gatehouse-which requires a gate access card to open, the exit gate at the gatehouse opens automatically. The exterior gate near Rt. 12 and the exterior gate near Volo Village Road both require a remote gate opener, available from Fish Lake Trailer Sales office.
- 4) At 4pm **October 17th 2022**, *we lock the exterior gate near Route 12 and exterior gate near Volo Village Rd.*
- 5) Emails and voice mails will not be returned between December 17th-January 3rd. Please leave a voice mail with your name and phone number if you need a callback.

IMPORTANT DATES

- **February 11th** Themed Weekends announced
- **April 3rd** Registration Office opens, weather permitting, hours TBD
- **Mid-April 2022** Water turn on timeframe, official date TBD
- **April 17th** Easter CLOSED
- **October 14th-16th** Last camping weekend
- **October 17th** Water shut off

NON-COMPLIANCE

We value the security and safety of everyone at the resort. The rules, policies, and terms contained in this document apply to all Licenses and therefore the enforcement measures will apply equally to those that do not comply. Incidents will be recorded. Fish Lake Beach maintains the sole discretion for determining whether an individual incident or series of incidents may be deemed grounds for eviction, without refund.

COVID-19 DISCLAIMER

The use of our pool, beach, playground, pavilion, adult rec hall, and piers depend on the IDPH and Illinois Governor’s mandates for Covid-19. Activities may be modified or cancelled to comply. We will make every effort to provide recreational options for families. Updates will be published in our Weekly Newsletter May 1st -October 15th.

ACCEPTANCE

I have been given a 2022 Seasonal License Handbook and agree to comply with its terms and conditions.

Primary Licensee Signature

Date

Site #

Secondary Licensee Signature

Date

Site #