



**FISH LAKE BEACH**  
camping resort

# 2023 Seasonal License Handbook

Welcome To **FISH LAKE BEACH!**  
Your Guide to  
Seasonal License  
Information

## Our History

In 1939 while Grandma Emilie was with 9-year-old Yvonne (our Mom) in Switzerland visiting relatives, Grandpa Al, a fisherman who loved going to Fish Lake, bought Fish Lake Beach without talking to her first! It was a rundown fishing camp with an old white house that didn't have electricity or indoor plumbing. A portion of what is now the registration office was a garage and the bathroom was a chicken coop! Al bought the original 40 acres by borrowing from his life insurance policy and his parents.

The story we were told goes like this; when his wife Emilie returned from Switzerland, Al took her for a drive, and when she realized it wasn't just around the block, she looked at him and exclaimed: "*Don't tell me you bought that godforsaken Fish Lake Beach!*"

He had lots to explain to our fiery, red-headed Grandma!

There was no money and very little business. It was not an easy life; however, our grandparents met the challenge with hard work and sacrifice. The second generation (our parents), Yvonne, married Del, her college sweetheart. Yvonne was the planner and Del put her plans in motion. They had two daughters, Yvonne (YC) and Desiree, and she often referred to the campground as her "third child".

When Yvonne passed away in 2009, the third generation, YC, and Desiree stepped in to manage the resort with the help of the 4th generation, Christi, YC's daughter.

YC, Desiree and Christi continue in Yvonne's footsteps, dreaming up ideas to improve our campers experience, while Randy, YC's husband, makes some of those ideas a reality, similarly as Del. Other improvements occur through the combined effort of dedicated, hardworking staff and the owners.

On any given day, the fifth generation can be seen swimming in the lake, playing in the sand-piles and riding bikes through the campground just like the previous generations.

Our family has been blessed beyond measure to own and operate Fish Lake Beach for over 84 years.

That longevity is made possible by loyal seasonal campers that make Fish Lake Beach their home away from home.

Have a wonderful season filled with happy memories.

*YC, Randy, Desiree, Christi*

**FISH LAKE BEACH**

## Introduction

Nearly 600 seasonal families consider Fish Lake Beach their summer home. Each family enjoys Fish Lake Beach differently; some stay on the weekends, others stay for weeks at a time. All make memories to last a lifetime 😊.

We've carefully prepared this handbook so that every seasonal camper is provided with a consistent understanding of the details about the campground and site license. Over the years we've learned that communication is essential to a positive and peaceful Fish Lake Beach experience. Please take some time to read through the handbook prior to each season. Policy changes may be made any time to meet the needs and well-being of the campground, campers and employees. When they occur, the changes will be communicated by email and reflected in an updated handbook provided within the registration packet of the upcoming season. Contact us if you have any questions.

## REGISTRATION

Registration is the process we use to establish a site license between Fish Lake Beach and the seasonal camper, also referred to as a Licensee. Registration recurs annually, prior to the start of the season. Doing so allows us to update our records, help us prepare vehicle passes and convey any updates to site policies. The **registration process** consists of **THREE PARTS**: *registration forms, supporting documentation and payment.*

The **FIRST PART** of the registration process is **filling out the registration forms**. We use DocuSign to prepare and send the registration forms via email for the Primary Licensee to fill out using a computer. ***This method is secure, and the information entered cannot be altered.*** We do not use paper registration forms.

- 2023 Permit and License Agreement
- 2023 Seasonal License Handbook
- 2023 License Application
- 2023 Licensees Children Under 25 Form
- 2023 Unmarried Children 25 or Under that Reside at the Licensee(s) Home Form
- 2023 Golf Cart Permit Form (*if pre-approved*)

The **SECOND PART** of the registration process is **sending supporting documentation**. Send a **copy** of the **supporting documents** below to [camping@fishlakebeach.com](mailto:camping@fishlakebeach.com) with your site number in the subject line. Each copy must be readable, not folded or cut off.

1. **Insurance Policy** for the RV/unit
2. **Insurance Policy** for the Golf Cart (*if pre-approved for a Golf Cart*)
3. **Unit Title** (*if your title is already on file, do not send another copy*)
4. **Driver's License** of each individual on the forms below:
  - License Application
  - Unmarried Children 25 or Under that Reside at the Licensee(s) Home
5. **Vehicle Registration** of the cars for each individual on the forms below:
  - License Application
  - Unmarried Children 25 or Under that Reside at the Licensee(s) Home

The **THIRD PART** of the registration process is **payment**.

- License fees are **due April 15<sup>th</sup> 2023**.
- License Fees and Additional Vehicle Passes are subject to 5% Village of Volo Tax.
- A \$25.00 reduction is offered to those that **PAY IN FULL** by **February 1<sup>st</sup> 2023**.
- To receive **10 FREE Guest Passes** you must **PAY IN FULL** by **April 15<sup>th</sup> 2023**.
- To request a statement with your outstanding balance, send an email to [camping@fishlakebeach.com](mailto:camping@fishlakebeach.com) with your name and site number in the subject line.

### To Make Payments Prior To April 15<sup>th</sup> 2023

- Make check or money order payments by mail; send to Fish Lake Beach 32223 N. US Hwy 12 Volo Illinois 60073. Payable to *Fish Lake Beach*. Please put your site number in the memo.
- Make credit card payments by calling 847-546-2228. A 3% surcharge applies to credit card payments.
- We accept cash payments in person at the registration office mid-April through October 14<sup>th</sup>, 2023. Hours vary.
- A \$25.00 service fee will apply to returned checks and declined credit or debit card payment attempts.

## REGISTRATION (continued)

### How to Fill Out the Registration Forms

- The forms are sent to one email address TWICE. This two-step process allows us to obtain information and signatures from seasonal campers with ONE Licensee or TWO Licensees.
- The Primary Licensee must carefully fill out the registration forms in the **first email**. Please make sure that the information entered is accurate **before clicking FINISH**. Edits cannot be made after FINISH is clicked.
- Once FINISH is clicked, the registration forms will automatically be re-sent to the same email address **to allow the Secondary Licensee to sign. IF THERE IS NOT Secondary Licensee, the Primary Licensee must still open the 2<sup>nd</sup> email to complete the forms.**
- Use a computer to fill out the registration forms. Do NOT use a cell phone.
- If the Primary Licensee does not have access to a computer to complete the registration process, they must contact Fish Lake Beach **prior to April 15<sup>th</sup>** for assistance.

### Obtaining Your Vehicle Passes

- Your **completed registration forms, all supporting documents and payment in full** before we prepare your Vehicle Passes.
- Once your Vehicle Passes are ready for pick up, we will send an email with “*your passes are ready!*” in the subject line with details for pick up at the Registration Office or Gatehouse. These emails are sent as we get closer to the opening date in **April 2023**.
- All passes must be picked up **in person** by the Licensee(s) or passholders. We do NOT send any passes by any mailing or shipping service.

### Additional Vehicle Passes

- To purchase Additional Vehicle Passes send an email to [camping@fishlakebeach.com](mailto:camping@fishlakebeach.com) with the quantity needed. Please include the site number in the subject line.
- Additional Vehicle Pass(es) can only be picked up if they have been paid and a copy of the passholder's Driver's License has been sent to [camping@fishlakebeach.com](mailto:camping@fishlakebeach.com) with the site number in the subject line.

### Vehicle Pass Policies

- The **Permit And License Agreement** allows for **one unit to occupy one site by one family**.
- The **Primary Licensee** from that family **must be named on the unit title**.
- The **Permit and License Agreement** includes up to 2 Vehicle Passes for vehicles *owned and driven* by the **Primary Licensee AND** Vehicle Passes for the Licensee(s) Unmarried Children 25 or Under that Reside at the Licensee(s) Home AND up to 2 Vehicle Passes for vehicles *owned and driven* by the **Secondary Licensee**.
- If there **IS A SECONDARY LICENSEE**, that individual must reside at the same address as the Primary Licensee.
- If there **IS NOT A SECONDARY LICENSEE**, the Primary Licensee **may** complete the **NON-LICENSEE, Vehicle Passholder\*** fields for a single Vehicle Pass at no charge.
- **Vehicle Pass(es)** must be on the drivers' side, interior windshield of registered vehicle(s) by **May 15<sup>th</sup> 2023**. Do not use tape. Please remove old Vehicle Passes.
- A Vehicle Pass admits all individuals in a vehicle. Passes are non-transferrable, non-refundable.
- Licensee(s) are responsible for the conduct of their guests and passholders.

### Reminders

- The Primary Licensee is required to keep an active email address on file to have a site license. If the email address is changed, Fish Lake Beach requires notification by email to [camping@fishlakebeach.com](mailto:camping@fishlakebeach.com)
- Admission to Fish Lake Beach property will be **restricted if any part of the registration process is incomplete**.
- To help the process go smoothly, please **fill registration forms carefully and keep track of what you send**.

## **ABOUT YOUR LICENSE**

Information under this heading contains information from the **Permit and License Agreement** along with other details to help Licensee(s) understand and comply with the site license.

1. **Occupancy.** The term of the Permit and License Agreement is April 15<sup>th</sup> 2023-October 15<sup>th</sup> 2023. For health and safety reasons, occupancy cannot begin until the water is turned on. Admission to the property requires Licensee(s) to complete the registration process.
2. **Scope.** The Permit And License Agreement allows for one unit to occupy one site by one family. The Primary Licensee from that family must be named on the unit title. The License includes up to 2 Vehicle Passes for vehicles owned and driven by the Primary Licensee as well as Vehicle Passes for the Licensee(s) Unmarried Children 25 or Under that Reside at the Licensee(s) Home. If there is a Secondary Licensee, that individual must reside at the same address as the Primary Licensee and sign the registration forms. The License includes up to 2 Vehicle Passes for vehicles owned and driven by the Secondary Licensee. If there IS NOT a Secondary Licensee, the Primary Licensee may apply for a Non-Licensee Vehicle Pass at no charge.
3. **Unit.** A unit is defined as a Park Model or RV; such as a Travel Trailer or Motorhome. Only Park Models bought or sold through Fish Lake Trailer Sales may occupy seasonal sites. Incoming RV's must be 12 years old or less.
4. **Unit Title.** A copy of the original unit title must be on file with Fish Lake Beach. If the Primary Licensee is not named on the unit title that individual must apply for a Title Change and provide a copy of the receipt for the Title Change to Fish Lake Beach until a copy of the updated title arrives. A copy of the updated title must be provided to Fish Lake Beach. If the unit title is held by the bank or lender, a copy of the application to obtain the unit title is required.
5. **Insurance.** Licensee(s) must keep and maintain an insurance policy **year round** on the unit, deck and shed that occupy the licensed site. Proof of insurance is required to register every season.
  - If the Licensee has been approved for a Golf Cart Permit, proof of Golf Cart insurance **is required**.
  - Park model insurance coverage must include critter damage.
  - Licensor assumes no responsibility for loss or damage to the Licensee's unit, shed or belongings.
6. **Renewal.** The Site License renews automatically unless Licensor or Licensee(s) terminate the agreement. A \$500.00 deposit is due September 15, 2023 to secure the licensed site for the subsequent season. If the deposit is not received by October 31, 2023 the licensed site will be considered available and a notice of non-renewal will be emailed to the Licensee.
7. **Non-Renewal.** Licensee(s) must notify Licensor of **Non-Renewal in writing, before January 7, 2024**, or forfeit their deposit **and** licensed site. Non-Renewing Licensee(s) may not remove landscape, hardscape or structures from the site. Any structures left on the licensed site **after April 1, 2024**, become the property of Licensor.
  - a. **Non-Renewing Licensee(s) with an RV** must **remove unit from licensed site and relocate to spot**, designated by Licensor, for Winter Storage October 16<sup>th</sup> 2023-April 1<sup>st</sup> 2024. If the Licensee(s) fails to remove and relocate the unit for storage, Fish Lake Beach will remove and relocate the unit. The unit must be removed from Fish Lake Beach property by **April 1<sup>st</sup>, 2024**, or pay \$20.00 per day storage. Winter Storage is forfeited if there is an outstanding balance at the end of the 2023 season. Incoming RV's must be 12 years old or less. RVs cannot be sold on the Licensed site; they must be relocated to the Fish Lake Trailer Sales Lot.
  - b. **Non-Renewing Licensee(s) with a Park Model**, must continue to pay the site license fees until the sale of the Park Model is complete. Any refund due to the Licensee(s) will be calculated based upon the closing date of the incoming Licensee(s) rounding to the 1<sup>st</sup> or 15<sup>th</sup> of the month; whichever is nearest to the closing date.
8. **Early Termination By Licensee(s).** An Early Termination fee applies to Licensees that choose to terminate their license and remove their unit between April 15<sup>th</sup>-September 15<sup>th</sup>. A refund for the period between the departure date and the remaining portion of the season, minus the \$800.00 Early Termination Fee will be paid to the Licensee. If the unit is approved to sell on site, the Early Termination fee does not apply. Licensee(s) hold Licensor harmless of any liability or damages incurred as a result of removal of the unit from the site.
9. **Termination By Licensor.** Licensor reserves the right to terminate the License at any time, for any reason.

## **ABOUT YOUR LICENSE (continued)**

10. **Unit Sale.** Licensee(s) that want to sell their unit and have it remain on Fish Lake Beach property must sell it through Fish Lake Trailer Sales. Additional Unit Sale Terms include:
- Fish Lake Trailer Sales will evaluate the unit to determine if it may remain on Fish Lake Beach property based on Fish Lake Beach standards for condition and age. Outstanding balances must be paid prior to unit evaluation.
  - **If the unit is not approved for sale** on Fish Lake Beach property, the Licensee(s) must pay Licensor for the removal of the unit and Winter Storage fees, if those services are needed.
  - **If the unit is approved for sale** on Fish Lake Beach property, Fish Lake Trailer Sales, acting as an agent for the Seller, will establish a Consignment Bill of Sale and paid 10% of the units' selling price as commission. The commission is capped at \$3,000.00.
  - The unit selling price is established by the seller; it must be within current market value.
  - As a pre-requisite of buying a unit and becoming a site licensee at Fish Lake Beach, the prospective buyers *must pay for and pass* a background check. The background check fee is \$37.50, per licensee.
  - Approved buyers must complete the registration process to establish a site license with Fish Lake Beach.
  - "For Sale" or "Open House" signs cannot be displayed in the unit or at the site.
  - If the seller has a Golf Cart it cannot be combined with the unit sale.
  - Licensees whose sites have unapproved structures must remove them before a Consignment Bill of Sale is established with Fish Lake Trailer Sales. Likewise, sites and/or units with maintenance issues must have those corrected to Fish Lake Beach standards before a Consignment Bill of Sale is established.
11. **Private Sales** are prohibited. Licensees' that conduct Private Sales will be in violation of the Permit and License Agreement. The violation will result in the demand for immediate removal of the unit from Fish Lake Beach property at the Licensee(s) expense, the buyer will not be allowed to become a seasonal licensee and the Licensees' admission to the property will be restricted until any outstanding balances are paid and a receipt for the removal and tow of the unit is emailed to [camping@fishlakebeach.com](mailto:camping@fishlakebeach.com). Transferring the unit title from one party to another without going through Fish Lake Trailer Sales is considered a **Private Sale**.
12. **Move or Removal of Unit.** Licensor will place the incoming RV on the site once and remove it once at no charge. Preparation of the RV for placement and removal is the responsibility of the Licensee. Licensor will remove the RV from the site at no charge if the Licensee(s) does not renew their site license or if their site license is terminated by Licensor. Services to remove and relocate a Park Model within Fish Lake Beach property require estimates. Fish Lake Beach is not responsible for any damages or loss of property resulting from a placement or move. If towing services are needed to move your unit out of Fish Lake Beach property, contact the registration office.
13. **Unit Replacement.** Licensor must pre-approve the unit to replace the original registered unit. Limitations for unit size and dimensions vary from site-to-site. The replacement unit cannot diminish the site easements or parking area. If the incoming replacement unit is approved, a copy of the unit title and insurance must be provided to Fish Lake Beach and an addendum to the current registration completed by the Licensee(s) confirming the replacement. Contact the registration office to pay for placement of the incoming unit on the licensed site.
14. **Electric.** Sites that are **NOT in the M section** utilize electric meters **owned by Fish Lake Beach**. Meters are read **mid-June, mid-August** and **after October 15<sup>th</sup>**. Bills are emailed. Terms are net 30. Electric bills not paid after 30 days are subject to a \$10.00 late fee, per month. Repeated late payment of electric bills will result in electric shut off. Licensor bears no liability for damage or loss that occur from electric shut off, electric disruptions or outages.
- We highly recommend the use of surge protectors.
  - You may complete a credit card authorization form to allow Fish Lake Beach to process payment of your electric bill on your credit or debit card. The form must be updated each season-in person at the registration office. There is no fee for this service.
  - Licensee(s) must keep their electric meter accessible and unobstructed.
  - Sites **in the M section** utilize electric meters **owned, read, serviced and billed by ComEd**.
15. **Utilities.** Licensee(s) must not manipulate or alter electric, water or sewer of the licensed site. If you experience problems with any utility, report the problem to Fish Lake Beach for evaluation **first**. Other parties may not evaluate and fix or attempt to fix Fish Lake Beach utilities. All utilities must be kept accessible and unobstructed. Your electric box is numbered; please do not plug into another electric box.

## **ABOUT YOUR LICENSE (continued)**

16. **Winter Storage.** Your unit may stay on the licensed site **October 16<sup>th</sup> 2023-April 1<sup>st</sup> 2024** for no additional cost.
- As a courtesy you may also store these at the site at no additional cost: 1 car and/or 1 boat that you own. Neither can be over 14 feet long.
  - Licensee(s) may rent additional Winter Storage space in the campground for boats over 14 feet or campers up to 32 feet length. The rental fee will be 50% off the published Winter Storage rate, plus 5% Village of Volo Tax.
  - Winter Storage (for RVs) is forfeited if you have an outstanding balance at the end of the 2023 season.
17. **Unpaid Balances.** Licensor may remove the Licensee(s) unit from site for unpaid balances. Licensee(s) acknowledges and consents to removal at the Licensee(s) expense. If the services of a collection agency or attorney are required to facilitate payment of the outstanding balance due Licensor, the Licensee(s) will be responsible for those expenses incurred by Licensor.
18. **Use Of Fish Lake Beach Address and the Licensed Site.** The use of the Fish Lake Beach address may not be used for a State ID or Driver's License, as a business or home address or to enroll children in area public schools.
- Solicitation of business or conducting private business on Fish Lake Beach property is prohibited.
  - Subletting the unit or site is prohibited.
19. **Site Maintenance.** Licensee(s) must keep the licensed site neat, uncluttered and maintained. The Licensee must maintain the unit exterior and structures on the site including the deck, shed and/or storage containers, and/or Patio-Mate/screen room.
- The site must be raked up by **May 1<sup>st</sup>, 2023**.
  - Patio-Mate/screen rooms must have a fitted top that is maintained, free of large holes and/or tears.
  - Power washing the unit exterior, deck, shed and storage containers is highly recommended to maintain their appearance. The exterior of those structures are prone to accumulating green or black algae, mold or mildew that becomes unsightly. If not addressed by the Licensee, following notification, Licensor will require that the affected structures are power washed.
  - If grass and/or weeds become overgrown, we will notify the Licensee by email. If not addressed by the Licensee following notification, the Licensor will cut the grass/weeds and charge the Licensee.
  - If raking, mowing or power washing services are needed, try connecting with other seasonal campers on the official Fish Lake Beach Seasonal group page.
  - **Unapproved Structures and Maintenance Issues.** Licensors will be notified by email if their site has unapproved structure(s) that must be removed or maintenance issues with the site or trailer must be corrected to Fish Lake Beach standards.
  - **Failure to maintain.** The site license may be terminated at any time if the Licensee fails to maintain the unit, licensed site or its structures.
20. **Super Sites.** The recognition of 2 exceptionally maintained sites are chosen for each of these months; June, July and August. This long-time tradition is known as "Super Sites". Recipients are awarded with an engraved, wooden Super Site sign and a \$100.00 check. Judges look for clean, painted sheds, clean decks and structures, well-groomed lawn and parking area, a clean trailer exterior and a site free of clutter.

## **SITE USE AND LIMITATIONS**

1. **Limits.** Permanent structures of any kind may not be built on the site or deck without pre-approval from Fish Lake Beach. To inquire, send drawings or plans to email [susan@fishlakebeach.com](mailto:susan@fishlakebeach.com). Please include your site number in the subject line. A permit from the Village of Volo **may** be required.
  - Homemade roofs, fences, privacy barriers, sunrooms, gazebos and shade structures are prohibited.
  - The site license allows for 1 camping unit per site. Tents and/or additional camping units are prohibited.
  - Units must have marine toilets and holding tanks.
  - Sites found to have unsafe decks or unsafe stairs must have those fixed to make them safe.
  - Units found to have animal damage must have the damage repaired.
  - Units may not have washers or dryers.
  - Canopy style car ports must be pre-approved.
2. **Unightly or Neglected Structures** including sheds, decks, Patio-Mate/screen rooms, and camping units may not stay on the site. Fish Lake Beach reserves the right to demand the removal of unsightly or neglected structures from the licensed site as a condition of renewing the Permit and License Agreement.
3. **Hoarding.** Any seasonal site that shows visible evidence of hoarding, defined as excessive accumulation of items, regardless of value, on or around the deck, site or parking area will get **one written warning** to remove the excessive accumulation. Licensor will **terminate the site license** if the Licensee(s) fails to comply with the terms and time limit of the written warning.
4. **Storage sheds** must be pre-approved prior to installation. A single shed is permitted. Its maximum size cannot exceed 36 sq. feet; may not be home made, must be neutral colors only and must be anchored to a movable base.
  - Shed cannot be placed on the site in such a way that obstructs access to utilities, roads or neighboring sites.
5. **Decks.** The size, height and location of decks vary for each site. The size of deck cannot diminish the parking area at site, obstruct access to utilities, affect easements or neighboring sites.
  - **Decks and adding on to an existing deck, including ramps, stairs or other enhancements** must be pre-approved prior to construction. Paint or stain color must be pre-approved.
6. **Unit exterior.** All exterior modifications of the unit's appearance, including siding and paint, must be pre-approved.
7. **Tiers.** Site license fees are tiered to account for the variations in site characteristics such as lot size, location, water view and parking space.
8. **Easement.** Although lot size varies, every site has 3 feet of space in the back of the unit and 3 feet of space on the side of the unit (the side with utility hook ups). Those spaces must be kept accessible and unobstructed at all times.
9. **Permanent** roofs, awnings, and screen rooms are not permitted and cannot be added to existing decks.
10. **Trees and branches** may not be cut, nailed, climbed. Hanging clotheslines, bug lights, swings, hammocks, or ropes on trees is prohibited.
11. **Fences.** (*decorative and/or barrier*) must be pre-approved prior to installation or construction.
  - The use of cinder blocks, boulders, rocks, wire, lattice, tires as a barrier or decorative fence is **prohibited**.
  - The maximum height for a decorative **or** barrier fence is 2 ½ feet.
12. **Dog runs or kennels** must be pre-approved.
13. **Fire Extinguishers.** All units must have a working fire extinguisher (Class B or C) and cylinder tag.
14. **Satellite dishes** must be pre-approved. Satellite dishes may not be attached to trees, installed within 5 feet of road or encroach on neighboring sites. Trees and branches may not be cut or removed to enable service.
15. **Wood Storage.** Maximum storage size 3 feet x 4 feet. Piles must be 6 inches off the ground, neatly stacked.
16. **Water.** Shut off the outside water spigot at the site if the unit will not be occupied for 24 hours or more.
17. **Deliveries, Packages, Mail.** Licensee(s) may not use the Fish Lake Beach address for packages or mail delivery OR have them delivered to Fish Lake Beach offices or Fish Lake Trailer Sales Office. If you must get packages or mail we suggest signing up for package and mail services from the Mail Drop Shop in Fox Lake.
18. **Campfires** must be kept under 3 feet high and 6 feet away from LP gas tanks. The burning of pallets, construction debris, furniture and plywood is prohibited.
19. **Construction.** Licensees who wish to improve their site by building any structure must consult with Fish Lake Beach management. Structures built without Fish Lake Beach approval have been known to violate safety codes, encroach roads, easements or neighboring sites, may not have the necessary permits from the Village of Volo or may be contrary to our standards. For those reasons, construction on the licensed site must be pre-approved.



## **SITE USE AND LIMITATIONS (continued)**

20. **Garbage** must be bagged and disposed of in green dumpsters.

- Grounds staff collects **bagged leaves and yard waste** put at curbs **and** next to dumpsters on a weekly basis.
- Burning leaves on asphalt or when water is off are both prohibited.
- Do not bring garbage, construction waste, yard waste or recyclables into Fish Lake Beach for disposal. Violators will be ejected from the premises without refund.
- Paper, cardboard, glass, and plastic must be disposed of in the recycling dumpsters.

21. **Large Item Disposal and Construction Waste Disposal.** Large item disposal and construction waste disposal is **not included** in the site license fees.

- To request pick up of **large items** OR **construction type waste** for disposal call 847-546-2228 or email a picture of the items to camping@fishlakebeach.com. We will reply with an estimate. Disposal must be **pre-paid** (cash or check) before pick-ups will be scheduled.
- Examples of Large Items and Construction Waste includes but is not limited to appliances, decking, fencing, rolls of carpeting, flooring, refrigerators, air conditioners, water heaters, sinks, furniture, electronics, cabinets, shelving, siding, and shingles. None of those **may be disposed in or at the dumpsters.** The disposal fees vary according to the size, dimensions and type of item or waste.
- Please dispose of electronics at the recycling center located at Grant Township 26535 Molitor Road, Ingleside. There is NO COST to dispose of electronics at this facility.
- Anyone observed violating these rules will be fined \$200.00.

22. **Holding Tank and Septic Systems.** Licensee(s), their guests and passholders should use biodegradable RV toilet paper to avoid damage to the holding tank of their unit **and** Fish Lake Beach septic systems and pumps.

- Wipes labeled 'flushable' cannot be processed by **any RV toilet or park model toilet or our septic system.** They may go down into the tank but they are not processed.
- The use of wipes labeled 'flushable' have caused sewage back-ups on the property, sewage backups into the units of seasonal campers and destroyed Fish Lake Beach septic pumps.
- While there is no way for us to demand or monitor the use of RV toilet paper or the disposal of wipes labeled as 'flushable' we urge cooperation by all.
- Please ask everyone that uses your toilet to dispose of all wipes in a trash container.

23. **Electric Use During Heat Waves.** Licensee(s) should help avoid power outages at **their site and section** by keeping their air conditioning units cleaned and maintained and following these tips during heat waves:

- Reduce overall electric consumption; shut off everything possible.
- Use only one air conditioner.

## ADMISSION TO THE CAMPGROUND

- The ability to accommodate seasonal campers with early admittance is weather dependent.
- Overnight occupancy before the water is turned on and after October 16<sup>th</sup> is **strictly prohibited**.
- Starting **May 15<sup>th</sup> 2023** seasonal campers **must be registered and have a vehicle pass** on the interior, driver's side window of their vehicle to enter the property. We are no longer offering unregistered seasonals the option to pay the daily admission fee in order to enter.
- If you are not registered by **May 15<sup>th</sup> 2023** we will provide you with **one temporary vehicle pass valid for one week to give you extra time to complete the registration process**. If you are not registered after the temporary vehicle pass expires your **admission to the property will be restricted**.
- Reproduction or sharing of remote openers, gate access cards or Vehicle Passes is prohibited.
- Licensee(s) and passholders that order goods or services must meet the vendor at the gatehouse. This includes food or grocery deliveries, landscapers, contractors and other service providers. You must stay on property while contractors or service providers work on your site or trailer in case there is an issue.
- Meeting vendors at the gatehouse will prevent unauthorized admission to the property and avoid problems for vendors, gatehouse attendants and Fish Lake Beach security.

## INTERIOR GATES

- Keycards are required to **open the interior gate when a gate attendant is NOT on duty**.
- Keycards do not take the place of a vehicle sticker. Licensees and their passholders may obtain keycards at the Registration Office for a \$25.00 refundable deposit. The deposit is refunded after the keycard is returned to the office following the sale of your unit.
- Keycards are activated when Fish Lake Beach opens in April and deactivated after closing for the season. They are reusable every season.
- The gatehouse area is video monitored 24 hours a day, 7 days a week. Any individual that causes damage to the gates or gatehouse will be reported to Lake County Sheriff, fined \$700.00 by Fish Lake Beach and ejected from the premises without refund.

## REPLACEMENT VEHICLE PASSES, KEYCARDS, GUEST PASSES

- To maintain security, report lost or damaged keycards immediately.
- Lost or misplaced Vehicle Passes may be replaced for \$75.00, pending verification of passholder Driver's License and/or Car Registration on file.
- If the cause for a Vehicle Pass replacement pass is due to windshield damage the Vehicle Pass will be replaced at no charge if the passholder provides a receipt for windshield repair/replacement.
- If the cause for a replacement Vehicle Pass is due to changing from the original vehicle, there is no replacement fee. A copy of the new vehicle registration is required.
- Lost or misplaced keycards are \$25.00 refundable deposit to replace. Original will be deactivated.
- Lost or misplaced Guest Passes will not be replaced.

## GUEST ADMISSION, POLICIES AND PASSES

- **Guest Hours.** Guests may be admitted with a **Guest Pass** or **payment of daily admission 8am-9pm**. Visits under 30 minutes will get a refund. No guest admittance after 9pm.
- **Guests Admitted FREE** Sun.-Thur. 5pm-9pm mid-April-Oct 15<sup>th</sup> with some exceptions-*see front of pass.*
- **Guest Passes are not valid these dates:**  

May 26 <sup>th</sup> - 29 <sup>th</sup>	June 30 - July 4 <sup>th</sup>
Sept 1 <sup>st</sup> - Sept 4 <sup>th</sup>	Sept 15 <sup>th</sup> - Sept 17 <sup>th</sup>
Sept 22 <sup>nd</sup> - Sept 24 <sup>th</sup>	



## **GOLF CARTS**

Golf Cart Permits are allowed for Licensee(s) that have a state issued disability placard or disability license plate. So that all Licensees are aware of the Golf Cart Permit requirements, limitations and rules, we've provided them below. If you have any questions or wish to apply for a Golf Cart Permit please call 847-546-2228.

### **GOLF CART PERMIT REQUIREMENTS & LIMITATIONS**

- The Licensee that is issued the *persons with disabilities* parking plate or placard from the state must provide a copy of it as well as proof of ownership of the plate or placard.
- The Licensees' site must have adequate parking space to accommodate the Golf Cart.
- The Golf Cart must be electric powered; gas powered Golf Carts are prohibited.
- The Licensee must provide Fish Lake Beach with a copy of the current Golf Cart insurance.
- The Licensee(s) must have a valid Drivers' License and agree to abide by the Golf Cart Rules.
- Licensee must pay the seasonal Golf Cart Permit fee: \$50.00
- The sale of a Golf Cart cannot be combined with the unit sale.
- Anyone driving a golf cart **without** the required Golf Cart Permit will be prohibited from driving their cart for the current season.

### **GOLF CART RULES**

- The Licensee that is issued the persons with disabilities parking plate or placard must be the driver or passenger on the Golf Cart while it is used on Fish Lake Beach property.
- If the Licensees' Golf Cart is driven by anyone other than the Licensee, that individual must have express permission of the Licensee(s) and be 25 years old or over with a valid Drivers License.
- Golf Cart passengers must stay seated at all times. Each passenger must have a seat. Children 3 and under may sit on an adult passenger's lap, not on the driver's lap.
- Golf Cart Permit must be applied to the exterior of the Golf Cart in a visible position. If the cart has a windshield, the permit must be applied to it. Old Golf Cart Permits must be removed.
- Licensee site number must be on the back and both sides of the cart, no less than 4" size.
- Golf Carts must be driven safely and slowly at all times. Reckless driving will not be tolerated.
- Licensees and their drivers must obey 10 MPH speed limit and yield to pedestrians. Licensees and their drivers must **ONLY** drive on campground roads. Driving on the beach, septic fields and through campsites is prohibited.
- Licensees and their drivers must obey 'closed road' signs due to weather, maintenance or activities.
- Sober driving is essential. Anyone suspected of driving a Golf Cart while intoxicated will have their Golf Cart Permit revoked immediately, without refund or reinstatement. Alcohol use while on Golf Carts is prohibited.
- Golf Cart must have mounted front and back lights. The lights must be used after sunset.
- Golf Cart must not be driven between midnight– 6am.
- Golf Cart key must not be left in the Golf Cart when not in use.
- Golf Cart safety devices must be maintained.
- Golf Cart must not be used to tow or pull.
- Licensees assume all responsibility of their Golf Cart and its use. Fish Lake Beach, its officers and employees are not liable for any injury, damage or loss, however caused, to any person or property at Fish Lake Beach.
- Fish Lake Beach reserves the right to change the Golf Cart Rules, Requirements or Limitations at any time.

### **RULE VIOLATIONS**

Violations witnessed by the staff and/or captured on security video will be classified by management as Level 1 Violation or Level 2 Violation based on severity. **Level 1 Violation:** Verbal warning, incident report emailed to Licensee. Level 1 Violations may result in revocation of the current Golf Cart Permit or permanent revocation. **Level 2 Violation:** Golf Cart Permit permanently revoked.

## **GOLF CARTS/CARS/RVS/BICYCLES/MOTORIZED PERSONAL VEHICLES**

For the safety of all at Fish Lake Beach anyone that observes fast, reckless or underaged driving of any kind may **anonymously inform** Fish Lake Beach staff by calling 847-546-2228 with the site number. Please refrain from using Facebook posts, private messaging or texting our staff for the purpose of reporting fast, reckless or underaged driving.

## **BICYCLES**

Individuals riding bicycles must use caution, obey stop signs and speed limits. No riding after dusk or reckless riding.

## **MOTORIZED PERSONAL VEHICLES**

Drivers of Motorized Personal Vehicles use caution, obey stop signs and speed limits. No riding after dusk or reckless riding.

These are **PERMITTED WITH CONDITIONS:**

- Personal Mobility Vehicles used by persons with disabilities.
- Motorized bicycles and scooters with seats, for use **by persons with Driver's License**.
- Ride-on, battery powered vehicles for small children with parent supervision; off of high traffic areas.

These are **PROHIBITED:** ATV/UTVS, NEVS, go karts, minibikes, segways, hoverboards, slingshot trikes, dune buggies.

## **CODE OF CONDUCT**

1. **General.** Licensee(s) are responsible for their conduct and the conduct of their guests and passholders. If the Licensee(s), their guests or passholders violate Fish Lake Beach, Inc. rules posted on the property or published in the 2023 Seasonal License Handbook, the Licensee(s) are subject to eviction, without refund. Licensee(s) are responsible for destruction of Licensors property or property of others, caused by their guests and passholders.
2. **Respect FLB Staff and FLB Volunteers.** Verbal harassment of Fish Lake Beach staff, activity hosts or volunteers causes emotional distress. Fish Lake Beach relies on these individuals to serve our customers in a way that is peaceful, respectful and courteous at all times. As such, our staff and volunteers have a right to perform their jobs without the threat of violence, profanity, hostility or aggressive gestures. Behaviors like these towards our staff are not acceptable; any occurrences may result in ejection from the premises, site license termination and/or prosecution.
3. **Respect Your Neighbors.** Licensee(s), their guests and passholders may not trespass on other campsites, park anywhere that is not their site-without permission, violate Quiet Hours or disturb the peace with loud talking, TV, music or loud, inappropriate language.
4. **Quiet Hours.** Licensee(s), their guests and passholders must comply with quiet hours. Noisy activities such as mowing, weed whacking, leaf blowing, wood splitting, construction, karaoke, loud music and TV are **prohibited during Quiet Hours** below:
  - Sunday-Thursday 10pm-9am
  - Friday 11pm-Saturday 8am
  - Saturday 11pm-Sunday 9am
5. **Curfew.** Individuals under 21 years old must abide by curfew: Sunday-Thursday at 10:00pm; Friday and Saturday at 11:00pm or 15 minutes following a Fish Lake Beach event. Fish Lake Beach may impose other curfews.
6. **Supervision.** Occupancy of the seasonal site by **children (under 18)** and **young adults (18-21 years old) without direct supervision of the Licensee(s) is prohibited.** Violations of that policy as well as disturbances of the peace and violations of curfew by children and young adults will be given a single warning. A 2<sup>nd</sup> incident will serve as grounds for termination of the site license. Individuals under 21 years old observed consuming alcohol by security will be referred to the Lake County Sherriff.
7. **Supervision-Children of all Ages.** We realize that children make friends at the campground and are active. However, the safeguards and rules that make Fish Lake Beach a safe place to be do NOT replace the need for **parental supervision.** Parents must directly watch their children and know the whereabouts of their teenagers at all times. Fish Lake Beach staff are not “babysitters”. Unattended children are vulnerable. Repeated incidents of unattended children from a given site may result in the termination of the site license-without refund.
8. **Trespassing** on storage and maintenance areas, garages, barns, and animal pastures is prohibited.
9. **Fireworks** and **Firearms** are prohibited on Fish Lake Beach property.
10. **Marijuana** cannot be smoked in public places at Fish Lake Beach where it can be seen by others.
11. **Alcohol.** Overuse of alcohol by Licensee(s), their guests, and/or passholders that results in a disturbance, property damage or misconduct will not be tolerated.
12. **Parking.** Vehicles of Licensees, their guests and passholders must be parked within the parking area of their site. If additional parking area is needed at any given time, please use the parking area by pier.
  - To report vehicles parked in your parking area without your permission, contact Fish Lake Beach at 847-546-2228 while the vehicle is present. Do not use Facebook to report improperly parked vehicles.
  - Parking areas and driveways may not be roped or fenced off.
  - Parking in such a way that prevents the passage of other vehicles, including emergency vehicles is prohibited. All roads must be passable.
13. **Driving.** Everyone that drives in the campground must commit to sober and safe driving. Obey speed limits, stop signs and yield to pedestrians. Here are some other ways to help-
  - Driving on Fish Lake Beach roads requires extra caution, slow speeds, and good reaction time. Especially since our roads are shared by vehicles, walkers, bicycles, golf carts and trailers.
  - Talk to young drivers in your family; remind them to drive slowly and cautiously.
  - Do not drive excessively on weekends or holidays since there are more vehicles and pedestrians in the campground during those times.
  - Choose to walk or pick a designated driver to help you get back to your site if you've been drinking alcohol.
  - If your neighbor has had too much alcohol, help them get back to their site.

## FACILITIES AND SERVICES

### REGISTRATION OFFICE AND CONCESSIONS

- Fish Lake Beach Registration Office and Concessions are in the same building, located across from the beach. They're open 7 days a week during the season. Please refer to the Weekly Newsletter for the current hours.
- Our concessions staff is eager to help you rent a boat, get bagged ice, soft drinks and alcohol, kiln dried firewood, ice cream, newsletters and more. Office staff can also assist you with your seasonal account.

### ADULT REC HALL

Seasonal campers may rent the following facilities for their family gatherings. Call 847-546-2228 if you have questions or wish to book reservations. The availability to reserve these facilities may be impacted by FLB events.

- **Kids Rec Hall** The fee is \$100.00 plus guest admission, per person. 9am-9pm. Guest Passes may be used for admission.
- **Beach Shelters** The fee is \$100.00 plus guest admission, per person. 9am-9pm. Guest Passes may be used for admission.
- **Community Fire Pits** The fee is \$50.00 for 4 hours; max attendees 20 (adults & children total).
  - The fire must be extinguished before **Quiet Hours begin: Sun-Thurs at 10pm; Fri & Sat at 11pm**
  - The **Under 21 y/o Curfew** applies to fire pit attendees: **Sun-Thurs at 10pm; Fri & Sat at 11pm.**
  - Adults, children & pets must stay a safe distance away from the fire pit and be supervised.
  - Garbage and belongings must be removed before the reservation ends.
  - Use kindling & dry-seasoned firewood **only**. Do NOT use accelerants. Firewood bundles are \$7.50 ea.
  - Campers' chairs may be put **behind or between** the Adirondack chairs anchored to the ground. For safety reasons, do not put chairs in front of the Adirondack chairs.
  - At each fire pit there is a water hose, fire utensils, picnic table and space for a mobility scooter or wheelchair.
  - Coolers and food are ok. No glass bottles. Do NOT put garbage in the fire pits. Keep music at a moderate level.

### GATEHOUSE

The gatehouse is video monitored 24/7. Gate attendants help seasonal campers with the use of guest passes, keycards, campground maps, vendor referrals, printed weekly newsletters. Attendants coordinate with Fish Lake Beach security team and Fish Lake Beach Offices as needed. It is not always staffed with an attendant. For that reason, seasonals must be equipped with their keycard to open the entry gate. Firewood bundles are available for sale at the gatehouse.

### BATHHOUSES

- Four Bathhouse facilities are within the Fish Lake Beach property. Each Bathhouse has toilets, sinks and showers and is open 24 hours during the season.
- Bathhouses are located at the Hill, Pavilion, Registration Office and GaGa ball pit.
- Call 847-546-2228 if Bathhouse maintenance is needed.

### PROPANE

- Hicks Gas and Suburban Propane provide propane tank rental and refill services to Fish Lake Beach seasonal campers. Each company has their own policies pertaining to rental, refill, service and payment.
- Contact Hicks Gas (815) 338-1296 or Suburban Propane (847) 546-8621 for LP service for your site.
- If your name, address or phone number change, or, if you **sell your trailer** or **move to a new site at Fish Lake Beach** inform your propane provider directly and in a timely manner. If you fail to communicate such changes with your propane provider, we've learned from other campers, problems can result, including the removal of the rented tank from your site by the propane provider.
- Fish Lake Beach does not rent propane tanks.

### COIN OPERATED LAUNDRY

Laundry facilities are located next to the Bathhouse on the Hill and Pavilion. The cost per load to wash is \$1.75 and \$1.50 per load to dry. Quarters are available at the Registration Office.

## FACILITIES AND SERVICES (continued)

### GRAVEL, DIRT, AND TREES

- To order dirt or gravel call 847-546-2228. A work order will be created, and delivery scheduled. Pre-payment is required. Cash or check.
- For concerns about a tree or branch, visit the Registration Office with pictures or send them to [camping@fishlakebeach.com](mailto:camping@fishlakebeach.com) with your site number in the subject line. Maintenance will evaluate and you'll be updated as soon as possible.
- Non-emergency tree trimming is done in the fall and spring when Fish Lake Beach is closed.

### INTERNET AND TV

Comcast lines are installed throughout the campground to allow seasonal campers to buy services from Comcast directly, or through sales reps at Fish Lake Beach on select dates in the spring. Dates to be announced on Facebook.

- Comcast services are not included in seasonal license fees.
- Contact our Comcast rep, Dale Betts 847-366-3646 or email [dale\\_betts@cable.comcast.com](mailto:dale_betts@cable.comcast.com).
- Sign up for eco-billing or pay your Comcast bill online for a discount.

### FISH LAKE BEACH DOG PARK

- The Fish Lake Beach Dog Park offers campers and their dogs a place for off-leash exercise and socialization.
- For the enjoyment, health and safety of all the rules shown to the right are posted at the dog park and apply to everyone that uses the park.
- The dog park is free for Fish Lake Beach seasonal and overnight campers only and NOT open to the public.

### PETS

- Pets are the sole responsibility of their owners.
- Dogs must be contained or controlled on a leash and picked up after.
- Dogs are not allowed on the beach or roped off swimming area.
- More than 2 dogs per site requires pre-approval.
- Dogs must be current with vaccinations.
- Loud or incessant barking will not be tolerated. To report incessant barking call 847-546-2228.
- Roaming pets are vulnerable and pose a potential threat to people and their pets. To report dogs or cats roaming the property call 847-546-2228. Our staff will attempt to help reunite owner and pet.
- Dog or cat doors that allow pets to come and go are prohibited.
- Repeated reports of the same dog or cat missing or roaming the property or showing aggression towards people or other animals may result in non-renewal of the site license.

### FISH LAKE TRAILER SALES

- Fish Lake Trailer Sales can help you arrange to sell your trailer. Their office is located on route 12 at the entrance of Fish Lake Beach. Hours vary March 1<sup>st</sup>-October 31<sup>st</sup>. Call 847-546-4777.
- **LP Gas.** Fish Lake Trailer Sales offers LP gas refill service for **portable tanks**. Drop your tank off Monday through Saturday, between 9am and 3pm. Payment due at pick up.

### Dog Park Rules

- Fish Lake Beach Dog Park is for campers and their dogs only.
- A signed waiver is required to use the park.
- Dog owners are responsible for injuries or damage caused by their dogs.
- Dog owners must pick up and dispose of dog waste.
- Dog owners must not leave dogs unattended.
- Dog owners must exit the dog park immediately if their dog shows aggression.
- Anyone 13 or under must be accompanied by an adult or parent.
- Dogs must be off-leash while in the park.
- Dogs must wear a collar with ID tag. Pinch and choke collars prohibited.
- Dogs must be vaccinated and healthy to use the park.
- Dogs in heat are prohibited from using the park.
- Puppies must be 5+ mos. old to use the park.
- Smoking, food & drinks prohibited, except water.
- Violators of these rules are subject to suspension of dog park privileges.

**ACTIVITIES AND THEMED WEEKENDS**

May 5-7 Welcome Back Campers

May 12-14 Games Galore Weekend Horse Racing

May 19-21 Hero's & Superhero's Weekend Spring Plunge

May 26-29 Memorial Day Weekend \*\*

June 2-4 Prehistoric Dino Weekend

June 9-11 FLB's 84th Enchanted Birthday

June 16-18 Redneck Hillbilly Weekend

June 23-25 Sweet Tooth Celebration

June 30- July 4 Happy Birthday America\*\*

July 7-9 Wet and Wild Weekend

July 14-16 Christmas in July Santa visits Fish Lake Beach

July 21-23 Chocolate Craze Weekend

July 28-30 Shipwrecked Adventure Weekend Cardboard Regatta

August 4-6 Wild West Weekend\*\* Corn Roast (\$)

August 11-13 TBA

August 18-20 Island Fun Weekend

August 25-27 Wizardly Wonders Weekend

September 1-4 Labor Day Weekend\*\*

September 8-10 Wet & Wild Weekend Tie-Dye Event (\$)

September 15-17 Halloween Weekend 1\*\* Kids Trick or Treating (1-4p) & Family Monster Mash Dance

September 22-24 Halloween Weekend 2\*\* Scarecrow Building, Adult Voodoo Dance Party

September 29- Oct 1 Fall Frenzy All New: Kids Carnival, pumpkin painting

October 6-8 Mad Scientist Weekend Chili Cookoff

October 12-15 Rest & Relax Weekend Family Firepit Social

\*\*Dance

## **SWIMMING**

- All swimming is **“at your own risk”**.
- Fish Lake Beach lifeguards are responsible for enforcing safety rules and responding to emergencies.
- Parents or guardians must supervise their children under 12 years old while in the pool or the lake.
- Compliance with posted pool, lake, beach, and hot tub rules is mandatory.
- Music devices may be used inside the fenced pool area with headphones. Music devices and speakers are permitted outside of the pool area at a *moderate volume*.
- Swimmers *may not* wear cut-off jeans in the pool and hot tub.
- Swimmers may wear shirts in the pool and hot tub.
- Coolers and food in the pool and hot tub area are prohibited. Patrons may eat at the picnic tables outside of the pool area or in the Pavilion.
- Water and other non-alcoholic beverages are allowed in the pool and hot tub area. This more flexible policy will require cooperation of pool patrons. If your beverages spill, please splash pool water on the spill to help avoid attracting insects.
- Alcohol consumption **in the pool area** will result in ejection from the pool premises.
- Glass containers are strictly prohibited in the pool and hot tub area AND the beach.
- Smoking in the pool and hot tub area is strictly prohibited.
- Children that are not potty trained must wear snug fitting swim diapers in the kiddie pool, large pool and roped off swimming area of Fish Lake.
- Diving or cannonball jumping is prohibited in the lake and pool.
- Children are not allowed on the pool deck during **Adults Only Swim**.
- Children are not allowed in the hot tub or on the hot tub deck, except Kids Night.
- The hot tub and pool are **closed daily from 5pm-6pm for maintenance**.
- Swimming is permitted in the roped off area of Fish Lake during posted hours.
- Swimming is prohibited when **thunder is heard, or lightning is seen**. After 30 minutes, swimming may resume at the lifeguard’s discretion.
- Admittance to the pool or lake will be refused to anyone exhibiting erratic behavior, suspected of intoxication, has the appearance of being ill or has an open or bandaged wound.
- Fish Lake is monitored by the Lake County Health Department.

## **POOL HOURS**

9am-11am Monday through Friday: Adults Only Swim

11am-8pm DAILY: Family Swim

5pm-6pm CLOSED DAILY for maintenance

8pm-10pm Sunday through Thursday: Adults Only Swim

### **POOL HOURS ARE SUBJECT TO CHANGE**

The pool cannot be open if the temperature is below 68 degrees, per the Illinois Department of Public Health.

The pool **OPENS Memorial Day weekend** if the temperature is 68 degrees or above.

The pool **CLOSES at the end of the day on September 10<sup>th</sup>**.

## **BEACH HOURS**

The beach is **OPEN** 9am-6:00pm.

The beach **OPENS** Memorial Day Weekend and **CLOSES** Labor Day Weekend.



## **FISHING**

- Fishing is permitted from piers, rowboats and the shoreline between markers, sunrise to sunset.
- Fishing in the pond, channels along K & L sites and in the roped off swimming area of the lake is prohibited.
- Licensee(s), their guests and passholders may fish at no charge, however, the Illinois Department of Natural Resources requires a Illinois Fishing License for individuals over 15 years old.
- Fish Lake is “catch and release” until mid-June when the spawn is over. Thereafter, the limits below apply Fish Lake is “catch and keep”
  - 3 bass per day under 14 inches
  - 5 bluegill per day
  - 5 crappie per day
  - 5 yellow perch per day
  - 5 catfish per day
  - 5 northern pike per day
  - Unlimited carp (bags are available at the registration office for proper disposal)

## **BOAT AND WATERCRAFT USE**

- All boating is **‘at your own risk’**
- Boating hours are sunrise to sunset.
- Life jackets must be worn by all occupants of the boat/watercraft.
- Swimming from boat/watercraft is prohibited.
- Camp Duncan (on Fish Lake) uses an audible warning system to alert boaters of “potential lightening”; 3 short beeps means *boaters must get off the lake immediately*; 1 long beep means *it is safe to resume boating*.
- Boat/watercraft *occupants* under 13 must be supervised by a parent/guardian.
- Boat/watercraft cannot be tied to Fish Lake Beach piers.
- Boaters may not disembark on land surrounding the lake and must stay 500 feet from the Camp Duncan shoreline.
- Alcohol is prohibited while boating. Individuals suspected of intoxication will be denied lake access.
- Boat/watercraft may not enter the roped off swimming area or channels along the K & L sites.
- Boaters must obey Fish Lake Beach lifeguards and posted rules.
- Unsafe activity while boating will result in the loss of lake privileges for that day. A 2<sup>nd</sup> incident will result in the loss of privileges for the season.
- Licensee(s) assume the risk of operating their boat/watercraft on Fish Lake and assume responsibility for the occupants of their boat/watercraft.
- Electric trolling motors are permitted on your boat or our rental rowboats. Gas motors are prohibited.
- “Lily pads” and floating pads are prohibited in the lake and lake swimming area.

## **FISH LAKE BEACH BOAT RENTAL**

- Kayaks, pedal boats, canoes, stand up paddleboards and rowboats may be rented for use on Fish Lake by going to the Registration Office. Boat rentals include life jacket loaners.
- Payment, a photo ID and a signed Boat Rental Waiver are required. Renter must be 18+.

## **BOATS FOR USE ON FISH LAKE**

- Licensees boats for use on Fish Lake may be stored at the licensed site within these limits: 1 rowboat or canoe; or 2 kayaks.
- Boat Storage Permits are required to store boats up to 14 feet in the boat launch area April 15<sup>th</sup>-October 15<sup>th</sup>.
- Boat Storage Permit stickers are \$25.00. The fee is not pro-ratable.
- Boats left in the area without Boat Storage Permit stickers will be fined \$50.00.
- Boats stored in the boat launch area must be removed by October 15<sup>th</sup>.
- Launch permitted at boat launch area only.
- Private paddleboats are permitted at lakefront sites with pre-approval.
- Private piers are prohibited.

## **COMMUNICATION**

- 1) The Primary Licensee **must keep the following contact information current with Fish Lake Beach:**
  - Email Address
  - Residential Address
  - Phone Number
  - Emergency Contact Name and Phone Number
  - If any contact information changes, the Licensee(s) must inform Fish Lake Beach in writing by sending an **email to camping@fishlakebeach.com**.
  - We use email for all outbound and inbound communication and correspondence with Licensee(s).
  - Please add camping@fishlakebeach.com to your email contacts list to ensure email delivery from Fish Lake Beach.
  - We do not print and send information through the US Postal Service or other delivery services including important information. Exceptions apply to legal documents that are being served.
  - Keeping an updated email address is essential to your site license.
- 2) To keep Licensee(s) well informed we use emails and Newsletters throughout the calendar year.
  - The Weekly Newsletter, the *Fish-Tastic News*, contains information that is relevant **during the season**.
  - The Weekly Newsletter is NOT emailed through the US Postal Service. Printed copies are available at the Registration Office; the digital version of the Weekly Newsletter is published here:
    - CampersApp-under the News module
    - Fish Lake Beach Camping Resort page on Facebook
    - Fish Lake Beach website-on the Activities page
    - Fish Lake Beach Seasonal Campers group page on Facebook (must be a member)
  - Additional newsletters and emails are sent to Licensee(s) as needed. The emails with information that applies to all seasonals are also published on our website, www.fishlakebeach.com on the News page.
- 3) We have an open communication policy and welcome questions, feedback, and suggestions. For **NON-EMERGENCY** matters contact Fish Lake Beach during business hours at 847-546-2228 or email camping@fishlakebeach.com.
- 4) If you have a **MEDICAL EMERGENCY Call 911, then Call 847-987-2228** for additional assistance if needed.
- 5) If you have an **EMERGENCY** that requires **IMMEDIATE ASSISTANCE Call 847-987-2228**.
- 6) **CampersApp** is our smartphone app.
  - It contains information, such as the Activity Schedule, Nearby Services and Alerts about weather, utilities, facilities, lost pets, promotions and activities.
  - We encourage seasonal campers to use CampersApp. It is downloadable from GooglePlay for Android phones and iTunes for iPhones.
  - The login is: fishlakebeach
- 7) Printed copies of this Handbook are available at the Registration Office.



## **START OF SEASON**

- 1) We understand that seasonal campers are eager to check on their site and begin site clean-up before mid-April, however, driving in the campground with snow, ice, or wet grounds may cause accidents or property damage.
  - The ability to accommodate seasonal campers with early admittance **is weather dependent**.
  - We anticipate **early admittance for season 2023 to be the first week of April**. The official early admittance date will be published on CampersApp, Facebook, Seasonal Campers Group on Facebook (official group page only) and a mass email to all seasonal campers.
  - During early admittance, **the water will be off, however, electric service will be available**. Overnight stays and campfires are **prohibited until the water is on**.
- 2) **Water Turn On Date**. Fish Lake Beach water wells and lines must be chlorinated before they are turned on. For the chlorination process to occur, air temperatures must be above freezing for the entire week of chlorination and treatment. The official water turn on date will be published on CampersApp, Facebook, Seasonal Facebook Group page and a mass email to all seasonal campers.

## **END OF SEASON**

1. Fish Lake Beach is open until Sunday, **October 15<sup>th</sup> 2023**. **The water will be turned off the morning of Monday, October 16<sup>th</sup> 2023**. Overnight stays, fishing, boating and campfires are **prohibited starting Monday, October 16<sup>th</sup>**.
  - Patio-Mate tops and privacy panels must be removed and stored.
  - Any items that can blow around and/or cause damage must be secured or stored in the unit or shed.
  - Valuables such as tools, bikes, ladders, power washers, grills and the like should be moved and stored.
  - Shut off the LP gas. After October 16th our staff checks every LP tank in the campground to ensure it is shut off.
  - Unplug items that use electric. If you keep anything plugged in, including internet and/or video camera, it will use power and result in an electric bill.
  - Turn off the outside water spigot. Remove and drain outside water hose, let dry and store inside the unit or shed.
  - Clean up and preparation of your trailer and licensed site for the off season, including winterization, maintenance or repairs on your trailer or the site, must be completed **before October 16<sup>th</sup> 4pm**. Admittance to the property after **October 16<sup>th</sup> at 4pm is prohibited**.
- 3) **At 4pm October 16<sup>th</sup> 2023, we lock the exterior gate near Route 12 and exterior gate near Volo Village Rd.**
- 4) Fish Lake Beach property gates are as follows: the interior entry gate at the gatehouse-which requires a gate access card to open, the exit gate at the gatehouse opens automatically. Both gates are programmed to allow one car to enter or exit at a time. The exterior gate near Rt. 12 and the exterior gate near Volo Village Road both require a remote gate opener, available from Fish Lake Trailer Sales office.
- 5) Emails and voice mails will not be returned between December 16<sup>th</sup> 2023-January 3<sup>rd</sup> 2024. Please leave a voice mail with your name and phone number if you need a callback.

## **IMPORTANT DATES**

- **February 1<sup>st</sup> 2023** Last day to get \$25.00 off for payment in full of 2023 license fees and any outstanding balance.
- **April 9<sup>th</sup> 2023** Easter CLOSED
- **Mid-April 2023** Water turn on and opening of Registration Office. Both weather dependent. The official date TBD.
- **April 15<sup>th</sup> 2023** last day to pay in full and receive 10 FREE Guest Passes.
- **May 15<sup>th</sup> 2023** Vehicle Passes must be on vehicle(s); registration must be complete.
- **September 15<sup>th</sup> 2023** Deposit due, if deposit not paid **by October 31, 2023** your site will be considered available.
- **October 15<sup>th</sup> 2023** Last possible overnight stay.
- **October 16<sup>th</sup> 2023** Water shut off in the morning, fires, fishing and overnight stays prohibited, gates locked at 4pm.

## **COVID-19 SAFETY ACKNOWLEDGEMENT and LIABILITY WAIVER AND RELEASE OF CLAIMS**

Because COVID-19 is contagious and is spread mainly from person-to-person contact, Fish Lake Beach, Inc. has put in place preventative measures to reduce the spread of COVID-19. However, Fish Lake Beach, Inc. cannot guarantee that licensees, passholders, guests, staff, contractors, vendors that are present or participating in activities, events or other gatherings will not become infected with COVID-19. Individuals that fall within any categories below should not engage in Fish Lake Beach, Inc. activities, events or other gatherings at Fish Lake Beach that pose opportunity for person-to-person contact.

- Individuals that are experiencing any symptoms associated with COVID-19, which include fever, cough, and shortness of breath, loss of taste or smell, headache, body ache, among others.
- Individuals that have traveled at any point in the past fourteen (14) days either internationally or to a community in the U.S. that has experienced or is experiencing sustained community spread of COVID-19.
- Individuals that believe that they may have been exposed to a confirmed or suspected case of COVID-19 or have been diagnosed with COVID-19 and are not yet cleared as non-contagious by state or local public health authorities or the health care team responsible for their treatment.

Licensees agree to SELF-MONITOR for signs and symptoms of COVID-19 and SELF-QUARANTINE if they suspect they have COVID-19 or test positive for COVID-19 or have been exposed to an individual that tests positive for COVID-19.

Licensees agree to encourage their guests and passholders to do the same. Licensees agree to “social distance” and use face coverings to reduce the risk of exposure to COVID-19 when participating in activities or events held at or sponsored by Fish Lake Beach, Inc.

### **LIABILITY WAIVER AND RELEASE OF CLAIMS COVID-19**

I acknowledge that I derive personal satisfaction by participation and/or voluntarism at Fish Lake Beach events, activities and use of facilities, and I willingly engage in Fish Lake Beach events, activities and use of facilities and hereby release, waive and forever discharge any and all liability, claims, and demands of whatever kind or nature against Fish Lake Beach, Inc. Including in each case, without limitation, their directors, officers, employees, volunteers, and agents (the “released parties”), either in law or in equity, to the fullest extent permissible by law, including but not limited to damages or losses caused by the negligence, fault or conduct of any kind on the part of the released parties, including but not limited to death, bodily injury, illness, economic loss or out of pocket expenses, or loss or damage to property, which I, my heirs, assignees, next of kin and/or legally appointed or designated representatives, may have or which may hereinafter accrue on my behalf, which arise or may hereafter arise from my participation with the activity. I do hereby release and forever discharge the released parties from any claim whatsoever which arises or may arise on account of any first aid, treatment, or service rendered in connection with my participation in the activity. The use of our pool, beach, playground, pavilion, adult rec hall, and piers depend on the IDPH and Illinois Governor’s mandates for Covid-19. Activities may be modified or cancelled to comply. We will make every effort to provide recreational options for families. Updates will be published in our Weekly Newsletter May 1<sup>st</sup>-October 14<sup>th</sup>.

### **NON-COMPLIANCE**

We value the security, peace and safety of everyone at the campground. The rules, policies, and terms contained in this document apply to all Licenses and therefore the enforcement measures apply equally to those that do not comply. Incidents will be recorded. Fish Lake Beach maintains the sole discretion for determining whether an individual incident or series of incidents may be deemed grounds for ejection from the premises, without refund.